

**BEFORE STARTING**

# Read

- The PRIMA constitution act. *DECISION (EU) 2017/1324 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 4 July 2017 on the participation of the Union in the Partnership for Research and Innovation in the Mediterranean Area (PRIMA) jointly undertaken by several Member States*
- The Strategic Research Innovation Agenda – SRIA
- The Annual work plan
- The application guide
- The national regulation (section 2)

# Read - Research and innovation actions (RIA)

Description: Action primarily consisting of activities aiming to establish new knowledge and/or to **explore the feasibility of a new or improved technology**, product, process, service or solution.

For this purpose, they may include basic and applied research, technology development and integration, testing and validation on a small-scale prototype in a laboratory or simulated environment.

Projects may contain closely connected but limited demonstration or pilot activities aiming to show technical feasibility in a near to operational environment.

Funding rate: 100%



# Read - Innovation actions (IA)

Action primarily consisting of activities directly aiming at **producing plans and arrangements or designs for new, altered or improved products, processes or services**. For this purpose they may include prototyping, testing, demonstrating, piloting, large-scale product validation and market replication.

A 'demonstration or pilot' aims to validate the technical and economic viability of a new or improved technology, product, process, service or solution in an operational (or near to operational) environment, whether industrial or otherwise, involving where appropriate a larger scale prototype or demonstrator.

A 'market replication' aims to support the first application/deployment in the market of an innovation that has already been demonstrated but not yet applied/deployed in the market due to market failures/barriers to uptake. 'Market replication' does not cover multiple applications in the market of an innovation<sup>1</sup> that has already been applied successfully once in the market. 'First' means new at least to PRIMA countries or new at least to the application sector in question. Often such projects involve a validation of technical and economic performance at system level in real life operating conditions provided by the market.

Projects may include limited research and development activities.

Funding rate: 70% (except for non-profit legal entities, where a rate of 100% applies).



This page includes PRIMA reference documents grouped by categories and will be updated when needed. Just click on a document to download it. If you need old documents you can click [here](#) to access the ARCHIVE.

## Legal Documents

<a href="#">PRIMA Statutes</a>	Download
<a href="#">PRIMA Decision (Basic Act)</a>	Download

## Strategic Research and Innovation Agenda (SRIA)

<a href="#">Strategic Research and Innovation Agenda</a>	Download
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## Annual Work Plans

<a href="#">Annual Work Plan 2019 (AWP 2019)</a>	Download
<a href="#">PRIMA AWP2018 amend clean</a>	Download
<a href="#">PRIMA AWP2018</a>	Download

## PRIMA Model Grant Agreement (MGA)

<a href="#">Multi-beneficiary Model Grant Agreement</a>	Download
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# **HOW TO WRITE A PROPOSAL**

Analysis of the application form

# OVERVIEW

- 1 Proposal elements
- 2 Excellence
- 3 Impact
- 4 Implementation
- 5 The Proposal Canvas (a tool to start)
- 6 Proposal submission




# **1. PROPOSAL ELEMENTS**

# WRITING THE PROPOSAL

## PART I *ADMINISTRATIVE INFORMATION*

- Administrative data of participant organisations
  - General information of the pre-proposal
  - General budget
- 
- PART II *TECHNICAL INFORMATION* in PDF format
  - The sections follow the **evaluation criteria**

PRIMA RIA & IA Pre-Proposal Template –PART I  
Version 2.0 – 13 December 2014



**Important information on how to fill in and submit this template**

This template is to be used at the 1st stage of a two-stage submission procedure. Please fill it in, convert it to PDF format and upload it to the Electronic Submission System.

Administrative and financial data also need to be inserted manually in the Electronic Submission System, as described in the Guidelines for Applicants and the Electronic Submission System Handbook.

Remember that you shall also upload *PART II – Scientific document* as a separate document in PDF format.

The structure of this template must be followed when preparing your proposal.

**Please delete the information above before submitting your proposal**

**PRIMA Pre-proposal Template**  
*(1<sup>st</sup> stage of a two-stage submission procedure)*

**Research and Innovation Actions (RIA)  
Innovation Actions (IA)**

**Administrative Form (Part I)**

- 1

# PART I: ADMINISTRATIVE FORMS

1. General information
2. Participants & contacts
3. Budget
4. Ethics

<b>Title of Proposal</b>
<b>Acronym</b>

## 1. Administrative data of participant organisations

Participant No *	PI name	Organisation	Country
1 (Coordinator)			
2 Partner 1			
3 Partner 2			
4 Partner 3			

\* One PI per team/lab or institution. Add as many lines as you would need.

## 2. General information of the pre-proposal

Section	
Call	
Topic	
Type of action	
Duration in months	<i>Estimated duration of the project in full months.</i>
Free keywords	<i>Enter any words you think give extra detail of the scope of your proposal (max 200 characters with spaces)</i>
Abstract:	<i>Short summary (max. 2,000 characters, with spaces) to clearly explain:</i> <ul style="list-style-type: none"><li>• the objectives of the proposal</li><li>• how they will be achieved</li><li>• their relevance to the specific call and topic against which the proposal is submitted</li></ul> <i>Will be used as the short description of the proposal in the evaluation process and in communications with the programme management committees and other interested parties</i> <ul style="list-style-type: none"><li>• Do not include any confidential information.</li><li>• Use plain typed text, avoiding formulae and other special characters.</li></ul>

Has this proposal (or a very similar one) been submitted in the past 2 years in response to a call for proposals under Horizon 2020, PRIMA or any other EU programme(s)?

Yes  No



# PRE PROPOSAL (1ST STAGE OF A TWO-STAGE SUBMISSION PROCEDURE)

- **Title of the Proposal Acronym**

- **Section 1 - Excellence (What)**

1.1 Objectives: overall and specific objectives

1.2 Relation to call/ topic: how your proposal addresses the challenge & scope

1.3 Concept and methodology

(a) Concept: main ideas, models or assumptions

(b) Methodology: overall methodology, activities

1.4 Ambition: beyond the state-of-the-art

- **Section 2 - Impact (which is the contribution)**

2.1 Expected impacts: expected impacts mentioned in the work programme

## Research and Innovation Actions (RIA) Innovation Actions (IA)

### Scientific Document (Part II)

+ 

Title of Proposal
Acronym

- The consortium members are listed in Part I of the proposal (administrative forms). A summary list should also be provided in the table below.

#### List of participants

Participant No *	PI name	Organisation	Country
1 (Coordinator)			
2 Partner 1			
3 Partner 2			
4 Partner 3			

- One PI per team/lab or institution. Add as many lines as you would need.

#### 1. Excellence

**Your proposal must address a work programme topic for this call for proposals.**

**A** This section of your proposal will be assessed only to the extent that it is relevant to that topic.

##### 1.1 Objectives

- Describe the overall and specific objectives for the project<sup>1</sup>, which should be clear, measurable, realistic and achievable within the duration of the project. Objectives should be consistent with the expected exploitation and impact of the project (see section 2).

##### 1.2 Relation to call and topic

- Indicate the call and topic to which your proposal relates, and explain how your proposal addresses the specific challenge and scope.

<sup>1</sup> The term 'project' used in this template equates to an 'action' in certain other Horizon 2020 documentation.

# FULL PROPOSAL (2ND STAGE OF A TWO-STAGE SUBMISSION PROCEDURE)

- Title of the Proposal Acronym

- Section 1 - Excellence

1.1 Objectives: overall and specific objectives

1.2 Relation to call/ topic: how your proposal addresses the challenge & scope

1.3 Concept and methodology

(a) Concept: main ideas, models or assumptions

(b) Methodology: overall methodology, activities

1.4 Ambition: beyond the state-of-the-art


- Section 2 - Impact

2.1 Expected impacts: expected impacts mentioned in the work programme

2.2 Measures to maximize impact

a) Dissemination and exploitation of results b) Communication activities

PRIMA RIA & IA Pre-proposal Template - PART II  
Version 2.0 - 13 December 2018



**Research and Innovation Actions (RIA)  
Innovation Actions (IA)**

**Scientific Document (Part II)**

+

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• Indicate the call and topic to which your proposal relates, and explain how your proposal addresses the specific challenge and scope.

<sup>1</sup>The term 'project' used in this template equates to an 'action' in certain other Horizon 2020 documentation.

2



# FULL PROPOSAL (2ND STAGE OF A TWO-STAGE SUBMISSION PROCEDURE)

- Section 3 - Implementation (How)

3.1 Work plan — Work packages, deliverables

3.2 Management structure, milestones and procedures

3.3 Consortium as a whole

- Section 4: Members of the consortium

4.1. Participants (applicants)


4.2. Third parties involved in the project (including use of third-party resources)

- Section 5: Ethics and Security

5.1 Ethics

5.2 Security

PRIMA RIA & IA Pre-proposal Template - PART II  
Version 2.0 - 13 December 2018



**Research and Innovation Actions (RIA)  
Innovation Actions (IA)**

**Scientific Document (Part II)**

☒

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Acronym

- The consortium members are listed in Part I of the proposal (administrative forms). A summary list should also be provided in the table below.

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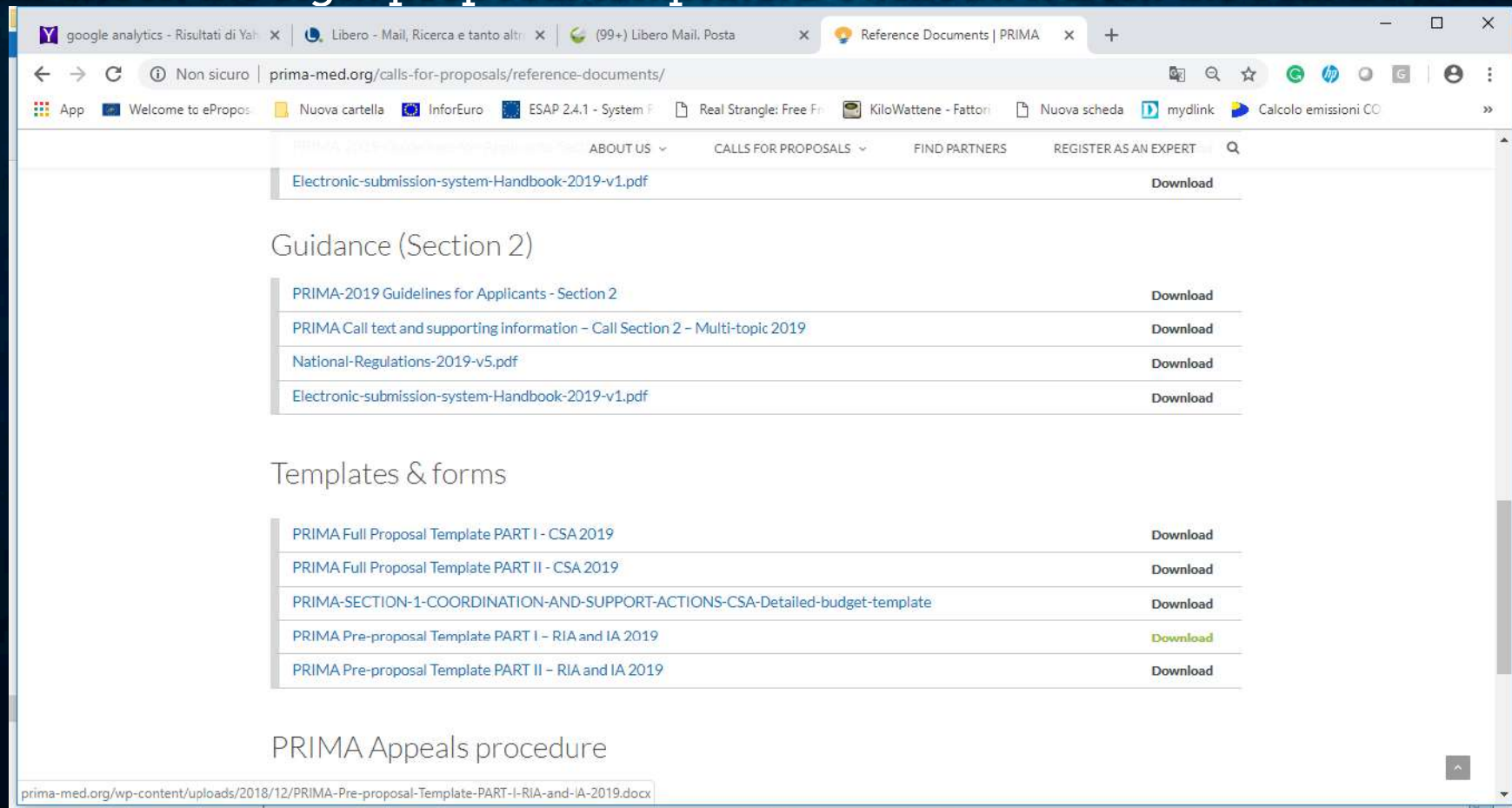
<sup>1</sup> The term 'project' used in this template equates to an 'action' in certain other Horizon 2020 documentation.

2



# PROPOSAL TEMPLATE

- Be careful check the right proposal template. Download it from the PRIMA website



The screenshot shows a web browser window displaying the PRIMA website's 'Reference Documents' page. The browser's address bar shows the URL 'prima-med.org/calls-for-proposals/reference-documents/'. The page features a navigation menu with 'ABOUT US', 'CALLS FOR PROPOSALS', 'FIND PARTNERS', and 'REGISTER AS AN EXPERT'. Below the menu, there are several sections of documents available for download:

- Electronic-submission-system-Handbook-2019-v1.pdf** (Download)
- Guidance (Section 2)**
  - PRIMA-2019 Guidelines for Applicants - Section 2 (Download)
  - PRIMA Call text and supporting information - Call Section 2 - Multi-topic 2019 (Download)
  - National-Regulations-2019-v5.pdf (Download)
  - Electronic-submission-system-Handbook-2019-v1.pdf (Download)
- Templates & forms**
  - PRIMA Full Proposal Template PART I - CSA 2019 (Download)
  - PRIMA Full Proposal Template PART II - CSA 2019 (Download)
  - PRIMA-SECTION-1-COORDINATION-AND-SUPPORT-ACTIONS-CSA-Detailed-budget-template (Download)
  - PRIMA Pre-proposal Template PART I - RIA and IA 2019 (Download)
  - PRIMA Pre-proposal Template PART II - RIA and IA 2019 (Download)
- PRIMA Appeals procedure**

The browser's taskbar at the bottom shows the Windows logo, a search bar with the text 'Scrivi qui per eseguire la ricerca', and various application icons including File Explorer, Edge, Chrome, and Office applications. The system tray on the right shows the time as 12:32 and the date as 30/01/2019.

# Writing the proposal (Part II):

1: Excellence	2. Impact	3. Implementation
<ul style="list-style-type: none"><li>› 1.1 Objectives</li><li>› 1.2 Relation to the work programme</li><li>› 1.3 Concept and methodology</li><li>› 1.4 Ambition</li></ul>	<ul style="list-style-type: none"><li>› 2.1 Expected impacts</li><li>› 2.2 Measures to maximise impact</li><li>› Dissemination and exploitation of results</li><li>› Communication activities</li></ul>	<ul style="list-style-type: none"><li>› 3.1 Work plan – work packages, deliverables</li><li>› 3.2 Management structure, milestones and procedures</li><li>› 3.3 Consortium as a whole</li><li>› 3.4 Resources to be committed</li></ul>
4-5	<p>consortium</p> <ul style="list-style-type: none"><li>› 4.1 Participants</li><li>› 4.2 Third parties</li><li>› 5 Ethics and Security</li><li>› 5.1 Ethics</li><li>› 5.2 Security</li></ul>	

**PART II:**  
**3 PROPOSAL KEY ASPECTS = 3 EVALUATION CRITERIA**

**Excellence**

Why do I want to conduct this project? What are my objectives?  
What is the basis?

**Impact**

What will be the benefits during this project and beyond?

**Implementation**

How will I conduct this project?



## **2. EXCELLENCE**

# EXCELLENCE – FIRST PAGE

## 1.1. Objectives (of the project) – First page

- Imagine you are an evaluator...
    - Start with a short description of the Idea of your project
    - **Create a picture in the evaluator's mind**
  - What problem do you intend to solve?
  - Why should it be solved at European-MED level?
  - Is the knowledge/solution already available?
  - Why is now the perfect time to do it?
  - Why are you the best person/consortium to do it?
- Identify the objectives of your project on the first page

# EXCELLENCE

## 1.1. Objectives (of the project) continued

- Core questions:
- What should be achieved (for the expected impact)?  
→ No description of the work plan (implementation)
- What problem/challenge should be addressed?
- What are the primary and secondary objectives? Do they match with the objectives of the topic?
  - Counter-check topic text carefully
- Project objectives are linked to your concept and approach





# **SUGGESTION: FIND A S.M.A.R.T OBJECTIVE**

## **Specific**

= must meet the needs (problems) identified

## **Measurable**

= should be measured by concrete indicators which should reflect the extent to which they have been attained

## **Achievable**

= to all involved partners and with the contribution of all the involved partners

## **Relevant**

= must be adequate to the call expectation

## **Timely**

= must be reached by the end of the project

## IN BRIEF 1.1

“The 1.1. is essentially the conceptual presentation of the project proposal. In other words:

- What is it that you want to do and achieve with this project?
- **List** the project objectives in 1.1. They should be conceptual rather than operational



# EXCELLENCE

## 1.2 Relation to the work programme

- Mention the call identifier (e.g. Topic 1.1.1 Sustainable groundwater management in water-stressed Mediterranean areas)
- State **how your project addresses** the Specific Challenge & Scope of the topic description
  - use a **table** to consider all important points
- Refer to PRIMA SRIA (Strategic Research and Innovation Agenda)
  - <http://prima-med.org/calls-for-proposals/reference-documents/>
- Refer to **EU strategies and policies**
  - general overview on the topics of the EU:  
[https://europa.eu/european-union/topics\\_en](https://europa.eu/european-union/topics_en)

# EXCELLENCE

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File Home Inserisci Progettazione Layout Riferimenti Lettere **Revisione** Visualizza Guida   Condividi Commenti

abc Controlla documento
 **A** Leggi ad alta voce
 Verifica accessibilità
 **A** Traduci Lingua
 Nuovo commento
 Precedente
 Successivo
 Revisioni
 Nessun commento
 Mostra commenti
 Accetta
 Confronta
 Blocca autori
 Limita modifica
 Attiva input penna
 Nascondi input penna

Strumenti di correzione Parlato Accessibilità Lingua Commenti Rilevamento modifiche Revisioni Confronta Proteggi Input penna

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19

<b><u>WORK-PROGRAMME-TOPIC-CHALLENGES</u></b>	
<i>Geographical distance and low-level of trust among business actors to develop new cross-sectoral industrial value chains across the EU</i>	The adoption of Blockchain will allow key players to interact with each other over large distances in a secure and trusted manner. With the Hyper-TRUST <u>project</u> we will adopt the Private/Federated Blockchain, defined as “permissioned”, (see section 1.3.1 -- Overall concept underpinning the project) which guarantees enhanced security and trust among the parties, wherever they are located in the world.
<i>Reducing fraud and counterfeiting, lowering operational costs, enhancing safety and efficiency of transactions or automating digital manufacturing operations</i>	DLT technologies can be used to effectively combat fraud and counterfeiting. The permissioned Private/Federated Blockchain goes in this direction; the distributed ledger is established among partners of a Consortium where a priori agreements can be formalized, hence putting in place concrete permissioned Blockchain ledgers. The current Open Source implementations (See Linux Foundation <u>HyperLedger</u> or Ethereum) offer efficient and scalable systems able to reduce costs with a high level of security. Hyper-TRUST will take these solutions into account and create simplified knowledge tracks for the benefit of SMEs.
<i>Removing potential hurdles ranging from interoperability, standards and intellectual property to liability, data protection, algorithmic</i>	Current Blockchain Open Source implementations are testing innovative methods to avoid vendor lock-in, while feeding and encouraging the emergence of new open markets. The form of “ <u>design Federation</u> ” of <u>HyperLedger</u> is de-facto aligned with interoperability and standardization of systems. Hyper-TRUST is aware of these challenges and, through its activities, will push for a wide adoption of such technologies while <u>taking into account</u> EU recommendations in this field. The Hyper-TRUST Consortium is ready to

Pagina 6 di 11 25708 parole Inglese (Regno Unito)  100%

Scrivi qui per eseguire la ricerca



## 1.2 IN BRIEF

You should keep this at the end to close the loop.

Read again the call text,

At this point you have a much better overview of the project, compared to the beginning of the process.

Be careful. The role of this section is **not to tell** the project's story again, as many do.

The role of this section is to hand out a clear and concise **summary** to the reviewer,

To explain in a concrete way why and where your project proposal addresses the call text requirements.

You can refer to the call text as in the table but avoid copy and paste



# EXCELLENCE

## 1.3. Concept and methodology - concept

- **Overall concept:** Describe main ideas, models, hypothesis, and inter-disciplinary considerations
- Describe the **positioning of the project** e.g. where it is situated in the spectrum from 'idea to application', or from 'lab to market'. Refer to Technology Readiness Levels (TRL) where relevant. **IMPORTANT: refer to the PRIMA AWP 2019**
- Describe any **national or international research and innovation activities** which will be **linked** with the project, especially where the outputs from these will feed into the project (also refer to PRIMA SRIA);
  - Are there synergies or complementarities without the projects?
  - How do you ensure an exchange with these projects/results?
  - What is the state-of-the-art? Are there previous results you build on?
- Be careful! No just the PROJECTS name!!!!!!

## **PART B: EXCELLENCE**

### **1.3. Concept and methodology – methodology**

- *Methodology* is the **approach** of the project – **not details of the methods used**
- Explain the state-of-the-art of the technologies you use and why
- Here you can start to give an idea on the Work Packages and on their general contents

#### **Core Questions:**

- How can I reach the objectives to solve the problem?
- What makes you the right consortium/person to solve it with this approach?. Here you can explain the peculiarity of your consortium and how /why it fit with the call. Your added value is welcome.
- Gender analysis: Check, if the gender perspective is necessary for your projects' success

**→Methodology is not a work plan**

## 1.3 IN BRIEF

It should give a conceptual presentation of what the project is about. This is one of the most important sections in the proposal. It links the project objectives to the full project presentation, and serves as introduction to the section 3 (full application)

Explain here the scientific and technological methods that you may employ in the project.

Stress out the innovative aspects of the project, but without overlapping with section 1.4.

In pills:

1.3.1 Overall concept underpinning the project

1.3.2 Positioning of your project in the spectrum from “idea” to application

1.3.3 International research linked with the project

1.3.4 Overall approach and methodology (WPs structure)



# EXCELLENCE

## 1.4. Ambition

Here must describe as clearly and objectively as possible the advance your proposal would provide beyond the state-of-the-art, and the ambitions of your work

Describe the innovation potential (e.g. ground-breaking objectives, novel concepts and approaches, new products, services or business and organisational models) which the proposal represents. Where relevant, refer to products and services already available on the market.

Refer to the results of any patent search carried out or publication,

If you expect to have get some Patent, spin off, licence highlight this

## 1.4 IN BRIEF

This part provides the rationale of the project. It refers to the need, the state of the art, and how this project will progress beyond the state of the art.

Here you can clearly explain the innovative nature of the project.

The state of the art should provide all the required references to prior work or existing findings. Here you can put reference to previous scientific work done and complementary experience of the consortium.

It is imperative to be very clear about the progress this project will have compared to the state of the art without repeating text from previous sections.

# DO'S AND DON'T'S (1)

## 1: Excellence

- 1.1 Objectives
- 1.2 Relation to the work programme
- 1.3 Concept and methodology
- 1.4 Ambition

- > Be ambitious but stay realistic.
- > Choose appropriate methodology.
- > Describe the state-of-the-art and proof of concept.
- > Create links with previous networks/projects and relevant policies.
- > Engage interdisciplinary expertise.
- > Bring out the innovation potential.



## DO'S AND DONT'S (2)

### 1: Excellence

- 1.1 Objectives
- 1.2 Relation to the work programme
- 1.3 Concept and methodology
- 1.4 Ambition

Don't repeat something that is already done.

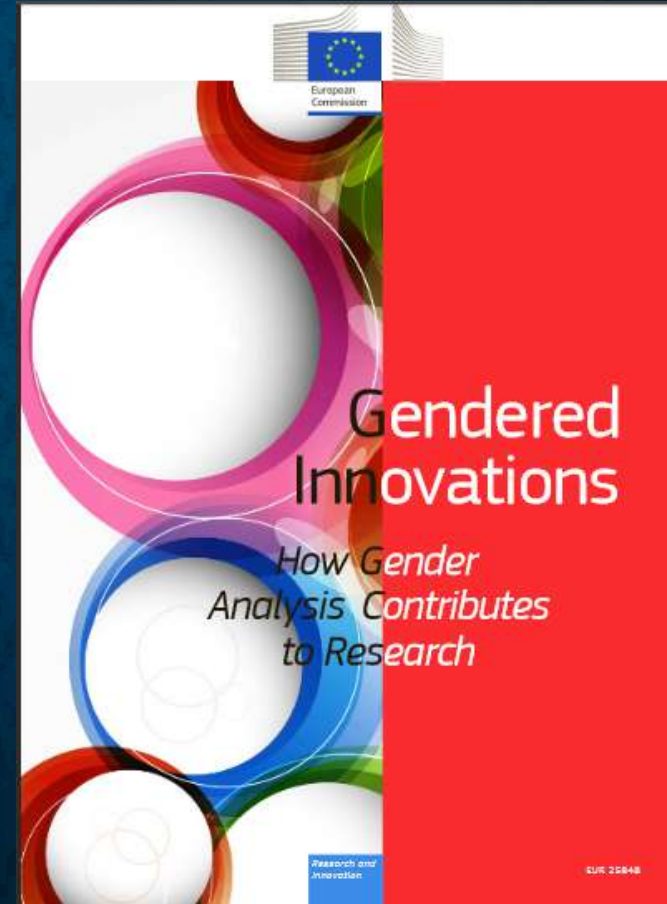
**Don't hesitate** to provide detailed description about your methodology, technical solutions etc. Superficial description of the processes is often highlighted as a major shortcoming by evaluators.

If you have a novel approach – **don't forget** to describe it thoroughly and to support it with relevant references.

# GENDER DIMENSION

For guidance on methods of sex / gender analysis and the issues to be taken into account, please refer to:

[http://ec.europa.eu/research/science-society/gendered-innovations/index\\_en.cfm](http://ec.europa.eu/research/science-society/gendered-innovations/index_en.cfm)



## **3. IMPACT**



# PART B: IMPACT

The extent of benefits for...

- Science
- Environment
- Society
- Technological progress
- Economy/competitiveness
- ...

→ Focus on EU-MED area

→ Focus depends on type of action/Call

# PART B: IMPACT

## 2.1 Expected impacts

- **Be specific!** If possible, use quantitative statements, explain why and how
- In relation to the expected impact from the topic description– how can you contribute?
  - You can use a table
- Explain the impact of the results of the objectives of the project, which **goes beyond the topic description**
  - Go for scientific advances, innovation potential, competitiveness of EU-MED area
- Discussion of potential barriers/obstacles, which might influence reaching the objectives. How would you deal with that?
  - Be convincing for evaluators

# PART B: IMPACT

## 2.1 Expected impacts

- **Who benefits from the results?** Impact on the several stakeholders
- Think one step ahead: which further opportunities **go beyond** the direct impact?
  - For future research?
  - For market/competitiveness?
  - For environment.
  - Check the PRIMA KPIs
- Concerning EU context: Which EU policies, strategies and objectives do you support?
  - Laws, market habits etc.
- **REMEMBER:** Output should be concrete, but realistic



## 2.1 IN BRIEF

This section is highly important in PRIMA, while it is usually neglected.

Don't forget!!!!

The impact text should be very different than any other text in the proposal, as it has different goals and points of focus.

It is a typical mistake to confuse impact with outputs of the project, when the two are greatly different. Make sure you create a unique case for each.

The impact of the project represents the **value** of the project.

The impact must correspond to the expected impact listed in the call text, but also to the PRIMA key performance indicators and cross cutting issues.

There are various dimensions to impact: scientific, academic, socio-economic, environmental, public and commercial. All are relevant to the project.

# DO'S AND DONT'S

## 2. Impact

- › 2.1 Expected impacts
  - › Expected impacts mentioned in the work programme

- › **Quantify** as much as possible.
- › Use **financial figures** and develop a business model and/or business plan.
- › Elaborate a convincing commercialization plan.
- › Take into account all the **expected impacts** described in the topic, if relevant and coherent.
- › **Expected impacts should be derived from and justified by previous results.**
- › Plan a **good cooperation with end users** from the beginning of the project.
- › Involve **policy makers, SMEs and industry** in the proposal or plan a sustainable cooperation with them.

## DO'S AND DON'T'S

- **Describe** industrial uptake of research results in details.
- **Develop** an excellent dissemination plan (with diverse dissemination).
- **Don't miss** concrete market details: potential market volumes, which markets, specific products, prices, etc. Don't copy proposal parts (mainly IPR management) from previous project proposals.
- **Don't repeat** (or copy) required impact from the call - develop your own proposal content.



## SOME TIPS

- Your proposal must lay out the science and technology
- But it is also a **marketing** document
- All proposals are evaluated by experts
- You only get one chance and **you must sell your proposal** to the expert who has no time to go in every detail
- Help the expert by telling her/him **why your proposal must be funded**
- Be concise and **underline key messages with schemes and graphs**
- Be specific and determined:** Avoid, "should and could" formulations
- Be realistic:** avoid to "sell" the moon, but be **consistent with your means**
- Be clear and consistent**
- make sure all your objectives are consistently described

## SOME TIPS

- Divide your effort over the evaluation criteria
- Many proposers concentrate on the scientific element, but lose marks on project implementation or **impact description**
- Think of the finishing touches which signal quality work:
  - clear language
  - well-organised contents, following the structure
  - useful and understandable diagrams
  - no typos, no inconsistencies, no obvious **paste-ins**
  - no numbers which don't add up, no missing pages, no acronyms not defined ...

## SOME TIPS

Make it *easy for the evaluators to give* you high marks. Don't make it hard for them!

Don't write too little; cover what is requested

Don't write too much

Don't leave them to figure out why it's good, tell them why it's good

Leave nothing to the imagination

Experts could not be focalized on the specific topic but they could have a general knowledge

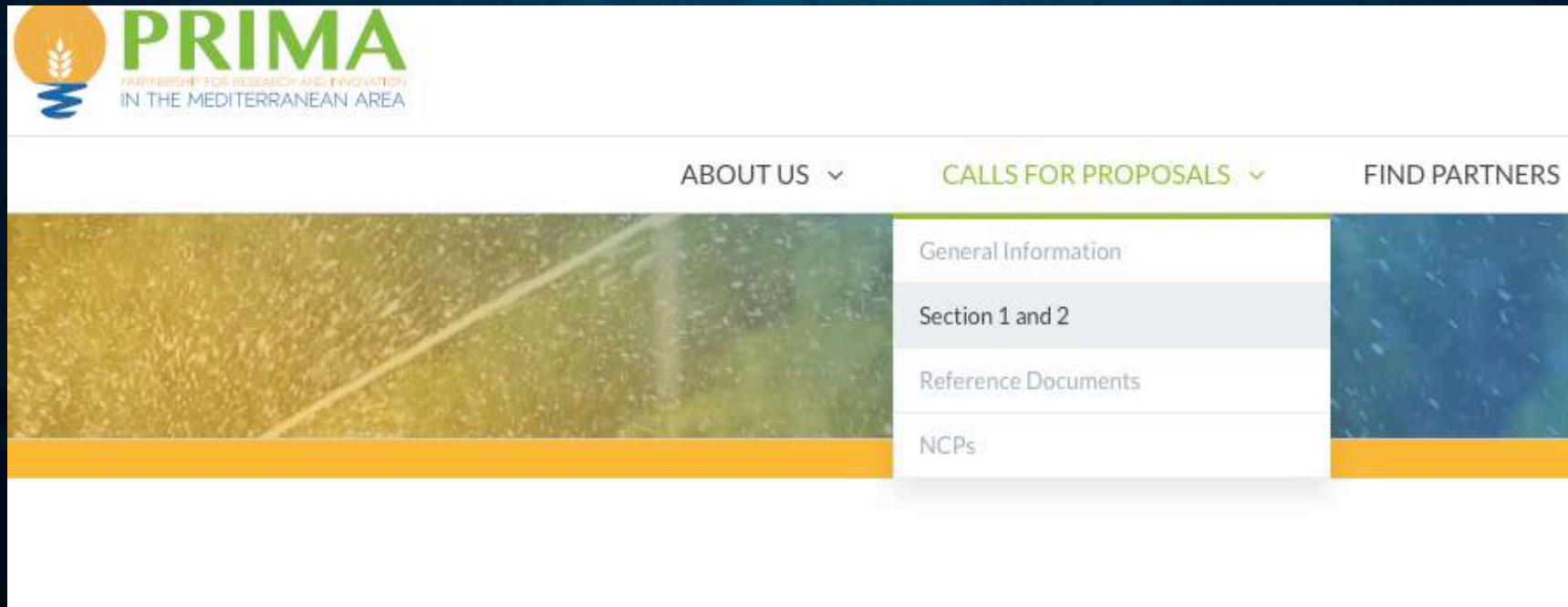


## 6. Proposal Submission

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page



# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page

---

## Call: Section 1 – Nexus 2019 CSA

THEMATIC AREA:	Nexus CSA
TOPIC:	Topic 1.4.2: Platform for mapping and capitalisation of results and best practices from past and on-going projects related to farming system, water and food in the Mediterranean Area
TYPE OF ACTION:	(CSA) Coordination and Support Action
TOTAL INDICATIVE AMOUNT ALLOCATED TO THIS CALL:	€ 1.1 million
OPENING DATE:	17 December 2018
DEADLINE	Single Stage Full proposals - 28th February, 2019 (17:00h CET)
STATUS:	Open

[MORE INFO](#)

---

## Call: Section 2 – Multi-topic 2019



# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page



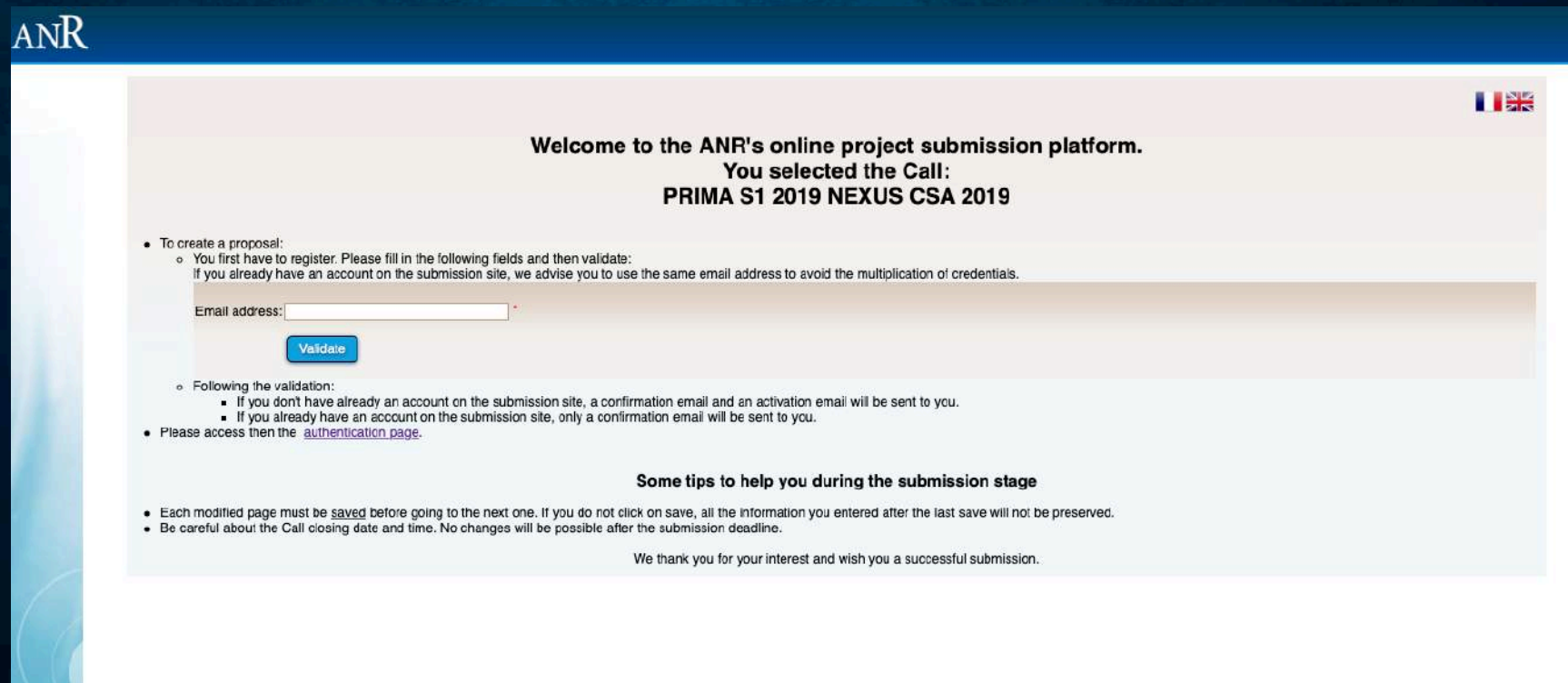
The screenshot shows a web page with a header bar featuring a yellow-to-teal gradient. Below the header, the breadcrumb navigation reads "Home | Section 1 – Nexus 2019 CSA". The main heading is "Call: Section 1 – Nexus 2019 CSA" in blue. To the right of the heading is a green "SUBMIT PROPOSAL" button. Below the heading is a list of call details:

THEMATIC AREA:	Nexus CSA
TOPIC:	Topic 1.4.2: Platform for mapping and capitalisation of results and best practices from past and on-going projects related to farming system, water and food in the Mediterranean Area
TYPE OF ACTION:	(CSA) Coordination and Support Action
TOTAL INDICATIVE AMOUNT ALLOCATED TO THIS CALL:	€ 1.1 million
OPENING DATE:	17 December 2018
DEADLINE:	Single Stage Full proposals - 28th February, 2019 (17:00h CET)

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page



The screenshot shows the ANR's online project submission platform. The page has a blue header with the ANR logo on the left and a small French and UK flag on the right. The main content area is white with a light blue border. The text is centered and reads: "Welcome to the ANR's online project submission platform. You selected the Call: PRIMA S1 2019 NEXUS CSA 2019". Below this, there are instructions on how to create a proposal, including a registration step and a validation step. A form field for "Email address:" is present with a "Validate" button. There are also "Some tips to help you during the submission stage" and a closing message: "We thank you for your interest and wish you a successful submission."

**ANR**

**Welcome to the ANR's online project submission platform.**  
**You selected the Call:**  
**PRIMA S1 2019 NEXUS CSA 2019**

- To create a proposal:
  - You first have to register. Please fill in the following fields and then validate:  
If you already have an account on the submission site, we advise you to use the same email address to avoid the multiplication of credentials.

Email address:

**Validate**

- Following the validation:
  - If you don't have already an account on the submission site, a confirmation email and an activation email will be sent to you.
  - If you already have an account on the submission site, only a confirmation email will be sent to you.
- Please access then the [authentication page](#).

**Some tips to help you during the submission stage**

- Each modified page must be **saved** before going to the next one. If you do not click on save, all the information you entered after the last save will not be preserved.
- Be careful about the Call closing date and time. No changes will be possible after the submission deadline.

We thank you for your interest and wish you a successful submission.

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page

- To create a proposal:
  - You first have to register. Please fill in the following fields and then validate:  
If you already have an account on the submission site, we advise you to use the s

Email address:

Validate

- Following the validation:
  - If you don't have already an account on the submission site, a confirmation
  - If you already have an account on the submission site, only a confirmation
- Please access then the [authentication page](#).

**Som**

- Each modified page must be saved before going to the next one. If you do not click on s
- Be careful about the Call closing date and time. No changes will be possible after the s



# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page

- To create a proposal:
  - You first have to register. Please fill in the following fields and then validate:
    - If you already have an account on the submission site, we advise you to use the same email address.

Email address:  \* [Modify](#)

**You do not have any account with this email yet, please complete the following fields:**

Civility:

Last name:

First name:

Title:

- Following the validation:
  - If you don't have already an account on the submission site, a confirmation email and a password will be sent to you.
  - If you already have an account on the submission site, only a confirmation email will be sent to you.

- Please access then the [authentication page](#).

**Some tips to**

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page

### Authentication Page

Avis d'indisponibilité :

Veillez noter qu'une interruption de service est planifiée le 30/01/2019 de 08h00 à 09h00.  
Merci d'enregistrer vos données et de vous déconnecter avant cette interruption.

Please note that the website will be shut down for a technical update on Tuesday 30th Jan. 2019 from 08:00 AM until 09:00 AM (GMT + 1:00)  
Thank you for saving your data and disconnect before that time.

Email address:

Password:

[Forgotten password / Generate a new password](#)

To submit a new proposal, please go to the Call page on the [ANR website](#).

For any information, please contact the person in charge of the Call: [Contacts](#) [FAQ](#)

**Remarks:**

- We advise you to allow popups from your browser settings.
- Cookies and JavaScript must be enabled.


**Message to experts and committee members**

If you already have an account (as proposal coordinator, partner...), you must use the same login/password.  
If you have not received or if you have lost your password, you can generate a new one via the link "Forgotten password" located on this page.

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page

**simnoreply@agencerecherche.fr** 10:23 AM 

Création d'un nouveau projet / Creation of a new proposal

To: nicola@inno-labs.eu,  
Reply-To: ali.rhouma@prima-med.org

---

**If you do not read French, please go to the second part of this message:**

Bonjour,

Vous avez indiqué vouloir soumettre un nouveau projet à l'appel à projets "**PRIMA S1 2019 NEXUS CSA**".

Veillez-vous connecter au site de soumission de l'ANR (<https://aap.agencerecherche.fr>) en utilisant les identifiants que vous avez reçus dans le message précédent.

En tant que coordinateur de projet, vous devrez renseigner les partenaires sur ce projet dans l'onglet "Partenariat et Tâches".  
N'oubliez pas de préciser l'agence de financement du partenaire. Si le partenaire ne demande pas de financement à une agence, choisissez alors la valeur « Sur fonds propres » et vous n'aurez pas à renseigner les informations qui correspondent aux montants de financement.  
Si vous ne maintenez pas votre intention de soumettre, veuillez simplement ignorer ce message.

Cordialement,



# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page

☆ SIM ANR 10:23 AM SA

Activation de votre compte / Account Activation  
To: nicola@inno-labs.eu

---

**See below for the English version of this message :**

Bonjour,

Ceci est un mail automatique contenant vos identifiants au système d'information de l'ANR (<https://aap.agencerecherche.fr>).  
Merci de cliquer sur le lien ci-dessous et suivre la procédure afin de finaliser l'activation de votre compte.

**Référence Utilisateur :** R0685311S219  
**Login :** [nicola@inno-labs.eu](mailto:nicola@inno-labs.eu)  
**Lien d'activation :**  
<https://aap.agencerecherche.fr/ layouts/SIM/Pages/SIMActivationCompte.aspx?guidP=1b4f2f8f-0db6-433b-9275-586a5ef60ec3>

Cordialement,  
L'Agence Nationale de la Recherche

*Ceci est un message automatique généré par la plateforme de soumission électronique de l'ANR <https://aap.agencerecherche.fr>.  
Merci de ne pas répondre à cet e-mail.*

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page


### Activate your account

Rules about password changing:

- The minimum password length is 8 characters.
- The password must contain at least two of the following characters:
  - Letters (A-Z , a-z)
  - Numbers from 0 to 9
- New password must be different from the 24 last old passwords.

New password:

Confirm new password:



Please copy the text of the image:

[Back to the homepage](#)

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page

Your new password has been changed.

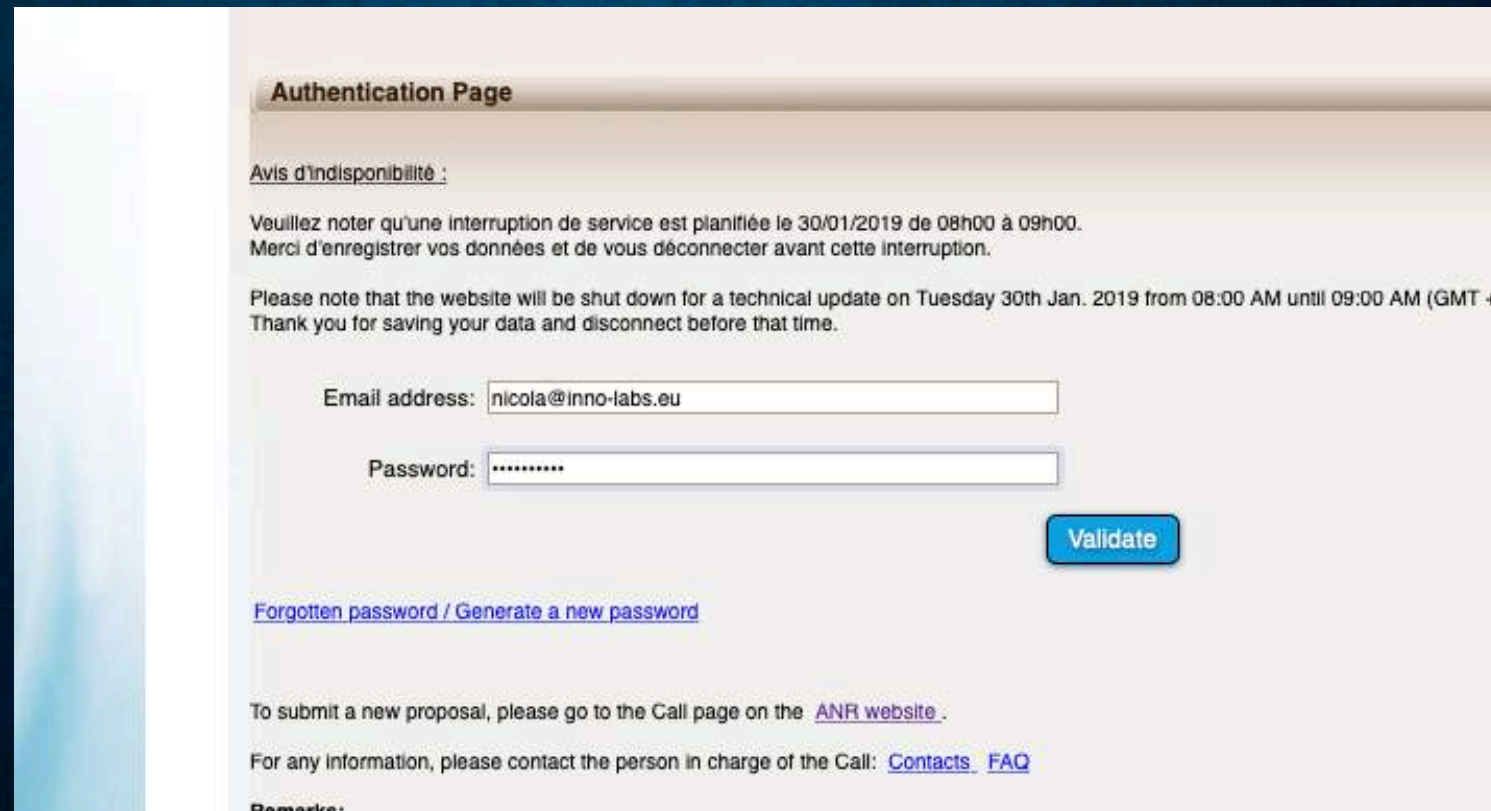
[Close](#)



# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page



The screenshot shows the 'Authentication Page' of the ANR's online project submission platform. It features a header with the title 'Authentication Page'. Below the header, there is a section titled 'Avis d'indisponibilité :'. This section contains two paragraphs of text: one in French and one in English, both announcing a technical update on Tuesday 30th Jan. 2019 from 08:00 AM to 09:00 AM (GMT +). Below the text, there are two input fields: 'Email address:' with the value 'nicola@inno-labs.eu' and 'Password:' with a masked password '.....'. A blue 'Validate' button is positioned to the right of the password field. Below the input fields, there is a blue link: '[Forgotten password / Generate a new password](#)'. At the bottom of the page, there are two more lines of text: 'To submit a new proposal, please go to the Call page on the [ANR website](#) .' and 'For any information, please contact the person in charge of the Call: [Contacts](#) [FAQ](#)'. The page ends with the label 'Remarks:'.

**Authentication Page**

Avis d'indisponibilité :

Veillez noter qu'une interruption de service est planifiée le 30/01/2019 de 08h00 à 09h00.  
Merci d'enregistrer vos données et de vous déconnecter avant cette interruption.

Please note that the website will be shut down for a technical update on Tuesday 30th Jan. 2019 from 08:00 AM until 09:00 AM (GMT +)  
Thank you for saving your data and disconnect before that time.

Email address:

Password:

[Forgotten password / Generate a new password](#)

To submit a new proposal, please go to the Call page on the [ANR website](#) .

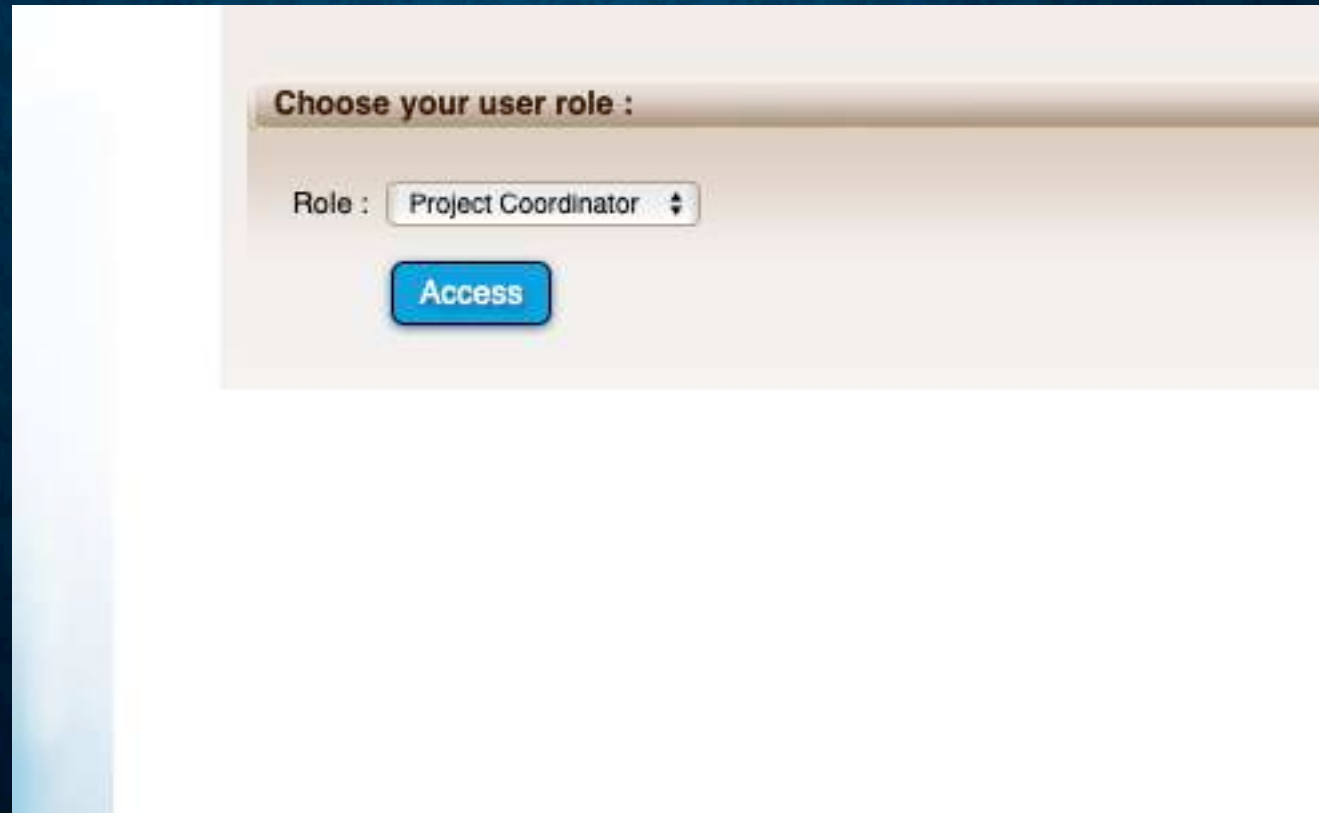
For any information, please contact the person in charge of the Call: [Contacts](#) [FAQ](#)

Remarks:

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page



The screenshot shows a web interface for selecting a user role. At the top, there is a header bar with the text "Choose your user role :". Below this, the label "Role :" is followed by a dropdown menu that currently displays "Project Coordinator" with a small downward arrow icon. Below the dropdown menu is a blue button with the text "Access".

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page

AAP: None - Edition: None - Proposal: None

## My proposals

[Submit a proposal](#) to the call for proposals: 'PRIMA S1 2019 NEXUS CSA' - 2019

List of proposals in a current call

There are no proposals

List of currently reviewed proposals

There are no proposals

List of proposals within the grant signing process

There are no proposals

List of funded proposals

There are no proposals





Please fill in the informations below to create your project.  
These will remain modifiable until the close of the call for projects.

#### Identification of the project

Project acronym

Project French title

Project English title

R & D categorie

#### Identification of the coordinator of the project

##### Principal Investigator/Scientific manager of the partner

Civility

First name

Last name

Email

Title

Project coordinator

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page

**Research organisation of the partner**

Country  \*

Category  \*

Name

Partner acronym

Research Funding Organisation  ⓘ \*

Comment (regarding the choosen Research Funding Organisation)

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page

AAP: PRIMA S1 2019 NEXUS CSA - Edition: 2019 - Proposal: PIPPO

 Time remaining before closing of the call for proposals:  
30 days 6 hours

Partnership and tasks | Partners/Organisations files | Identity of the project | Scientific abstracts | Scientific document | Peer reviewers | Submission of the project



## Partnership

The project coordinator specifies each partner and the principal investigator (PI) of each partner.

Any PI indicated in the table below has access to the project, his/her login being the registered email address.  
If necessary, he/she can generate a new password from the home page.

Note that users with only the scientific team member role do not have an account to log into the application.

At each change made, the PIs of the concerned partners are informed by e-mail.

Display

<input type="checkbox"/>	Partner/Organisation's name	Partner acronym	Category	Requested funding (€)	Civ.	First name	Last name	Email address (* : change in progress)	Role	Coord.	Research Funding Organisation
	Italy (1)			0.00							
<input type="checkbox"/>	<a href="#">INNO LABS srl</a>	INNOLABS	Other Enterprise than Very small enterprises or SMEs	0.00	Mr	Tucci	Nicola	nicola@inno-labs.eu	PI	<input checked="" type="checkbox"/>	PRIMA





# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page

principal investigator (PI) of each partner.

project, his/her login being the registered email address.

in the home page

le do not have a

rs are informed

Are you sure you want to invite someone as a partner?

Cancel OK

m	Category	Requested funding (€)	Civ.	First name	Last name	Email address (* : change in progress)
		0.00				
	Other Enterprise than Very small enterprises or SMEs	0.00	Mr	Tucci	Nicola	nicola@inno-labs.eu

## Add a partner

Principal Investigator/Scientific manager of the partner

Select a Principal Investigator \*

Civility

First name

Last name

Email

Title

### Research organisation of the partner

Country  \*

Category  \*

Name  \*

Partner acronym

Research Funding Organisation

ⓘ \*

Comment (regarding the choosen Research Funding Organisation)

Back

Save

Please select the partner/organisation in the table(s) above and then update its administrative and financial data below.

Administrative data

Financial data

**Mandatory information needed for registration form**

Partner/Organisation : INNOLABS

Partner country

Partner category

Name of the partner (research organisation, private compagny,...)

Acronym of the partner

Research Funding Organisation

Comment (regarding the choosen Research Funding Organisation)

Enterprise's workforce (for private organisation)

**Principal Investigator/Scientific manager**

Civility of the scientific manager

First name of the scientific manager

Last name of the scientific manager

Birth date (jj/mm/aaaa)

Title of the scientific manager



# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

ORCID Number  -  -  -

Phone of the scientific manager

Mobile phone of the scientific manager

Mail of the scientific manager

## Scientific team partner's member

None

Note that users with only the scientific team member role do not have an account to log into the application.

[Add new member](#)

[Delete selected members](#)

## Other

Select an item

By submitting this proposal to ANR i undertake moral commitment to provide scientific evaluations of proposals submitted in other ANR calls for which i could be requested

Key words  
of your area of expertise  
(key words must be separated by a semicolon)

[Save](#)

[Cancel](#)

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page

Please select the partner/organisation in the table(s) above and then update its administrative and financial data below.

Administrative data

Financial data

Please just enter the **Total cost** and the **requested amount to PRIMA per partner** (Total cost = Requested amount to PRIMA + other sources of fundings/own funding)

Full cost (€)

Requested Funding (€)

Save

Cancel

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Partnership  
and tasks

Partners/Organisations  
files

Identity of  
the project

Scientific  
abstracts

Scientific document

Peer reviewers

Submission of the project



**WELCOME TO THE PRIMA CALL 2019 SECTION 1: CSA Platform for mapping and capitalisation of best practices from on-going and past experiences related to Farming system, Water management and Food Value chain in the Med area**

**THIS CALL FOLLOWS A ONE STEP EVALUATION PROCESS. THEN THE SUBMISSION OF A FULL PROPOSAL AND A DETAILED BUDGET IS MANDATORY**

**PLEASE BE SURE TO USE THE SPECIFIC TEMPLATES AVAILABLE AT : <http://prima-med.org/call-for-proposal/section-1-nexus-2019-2/>**

*This online platform corresponds to an adaptation of the French National Research Agency electronic submission tool.*

*In accordance, you will find certain fields that were blocked (or could not be removed) because they are solely focused on French Applicants.*

*As these fields are considered irrelevant to this Call, please disregard these aspects when filling in the data of your proposal.*

**ALL THE DOCUMENTS ABOUT THE PRIMA CALL FOR SECTION 1 CSA ARE AVAILABLE ONLINE ON THE PRIMA WEBSITE**

<http://prima-med.org/calls-for-proposals/reference-documents/>

<http://prima-med.org/call-for-proposal/section-1-nexus-2019-2/>

**PLEASE READ CAREFULLY THE ELECTRONIC SUBMISSION SYSTEM HANDBOOK TO HAVE INFORMATION ON HOW TO USE THIS SUBMISSION WEBSITE : <http://prima-med.org/wp-content/uploads/2018/12/Electronic-submission-system-Handbook-2019.pdf>**

**\* Mandatory informations to validate form**

## General information

Project Acronym

Project French title

Project English title

Duration in months

Financial instrument

Primary societal challenge



# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page

**Further information**

Key words (please separate each word with semicolons)

Did you register the project at a previous edition

Follow-up project previously funded

**Research themes**

Choose the research theme (Min 1 Max 1) (as well as the sub-themes) [Select research themes](#)

\* :Specific project theme / sub-theme

**Sources of funding**

**List of Research Funding Organisation**

Name of the Research Funding Organisation	Associated to the project	Associated to the partner(s)/organisation(s)
PRIMA	<input type="checkbox"/>	INNOLABS

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

*For the abstract, please copy/paste the abstract requested in the "Pre Proposal template part I". **2000 characters maximum (DO NOT PAY ATTENTION TO THE NUMBER OF CHARACTERS MENTIONED ON THIS SUBMISSION WEBSITE)***

Non-confidential abstract or summary in French

(number of characters: 0 / 4000)

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM


Non-confidential abstract or summary in English  
(number of characters: 0 / 4000)

Save Cancel



# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Partnership and tasks   Partners/Organisations files   Identity of the project   Scientific abstracts   **Scientific document**   Peer reviewers   Submission of the project



---

**Submit the scientific document**

After having filled and verified your administrative and financial data online, you have to submit 3 documents (Templates available on <http://prima-med.org/call-for-proposal/section-1-nexus-2019-2/>)

**As main document :**  
**The template FULL Proposal part II CSA 2019 in pdf**  
THE 30 PAGES LIMIT APPLIES TO THE WHOLE DOCUMENT ALL SECTIONS INCLUDED. IF THE DOCUMENT CONTAINS MORE THAN 30 PAGES IT WILL BE AUTOMATICALLY REJECTED BY THE SYSTEM

**In the Annex section:**  
**The template FULL proposal part I CSA 2019 in pdf**  
**The detailed budget template in Excel**

IF YOU HAVE PARTNER THAT IS NOT FROM A PARTICIPATING STATES OF PRIMA THEN YOU HAVE TO UPLOAD IN THE ANNEX SECTION **THE LETTER ATTESTING THAT THE FUNDS TO COVER ITS PARTICIPATION IN THE PROJECT WILL BE AVAILABLE.** (See section IV of the guidelines for applicants section 1 CSA for more details:<http://prima-med.org/wp-content/uploads/2018/12/PRIMA-2019-Guidelines-for-Aplicants-Section-1-CSA.pdf> )  
YOUR PROPOSAL WILL BE AUTOMATICALLY SUBMITTED BY THE CALL DEADLINE. YOU DO NOT HAVE ANY ACTION TO REALIZE

The scientific document must be written in English.

Authorized Format: PDF. Max. size : 10 Mb. Maximum number of pages : 30.

Choose File

**Submit the scientific document**

**No scientific document submitted for this project.**

---

**Annex to the scientific document**

Authorized Formats: PDF, XLS, XLSX. Max. size : 10 Mb.

Choose File

**Submit**

# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

Access to the ANR's online project submission platform

Create a proposal through the link on the topic page



The screenshot shows a web interface for the ANR's online project submission system. At the top, there is a navigation bar with several tabs: "Partnership and tasks", "Partners/Organisations files", "Identity of the project", "Scientific abstracts", "Scientific document", "Peer reviewers", and "Submission of the project". The "Peer reviewers" tab is currently selected. In the top right corner, there are flags for France and the United Kingdom. Below the navigation bar, the main heading reads "List of the unsuited peer reviewers for the proposal evaluation process". Underneath this heading, there is a line of italicized text: "The proposal of the partners have the option to report laboratories / companies or experts where there may be conflicts of interest or privacy issues if they were asked to participate in the evaluation of the proposal." Below this text, a light blue box contains the message "No peer reviewers were added." and a blue button labeled "Add a peer reviewer".

Partnership  
and tasks

Partners/Organisations  
files

Identity of  
the project

Scientific  
abstracts

Scientific document

Peer reviewers

Submission of the project



After having filled and verified your administrative and financial data online, you have to submit 3 documents (Templates available on <http://prima-med.org/call-for-proposal/section-1-nexus-2019-2/>)

**As main document :**

- **The template FULL Proposal part II CSA 2019 in pdf**  
**THE 30 PAGES LIMIT APPLIES TO THE WHOLE DOCUMENT ALL SECTIONS INCLUDED. IF THE DOCUMENT CONTAINS MORE THAN 30 PAGES IT WILL BE AUTOMATICALLY REJECTED BY THE SYSTEM**

**In the Annex section:**

- **The template FULL proposal part I CSA 2019 in pdf**
- **The detailed budget template in Excel**

**IF YOU HAVE PARTNER THAT IS NOT FROM A PARTICIPATING STATES OF PRIMA THEN YOU HAVE TO UPLOAD IN THE ANNEX SECTION THE LETTER ATTESTING THAT THE FUNDS TO COVER ITS PARTICIPATION IN THE PROJECT WILL BE AVAILABLE.** (See section IV of the guidelines for applicants section 1 CSA for more details:<http://prima-med.org/call-for-proposal/section-1-nexus-2019-2/> )

**YOUR PROPOSAL WILL BE AUTOMATICALLY SUBMITTED BY THE CALL DEADLINE. YOU DO NOT HAVE ANY ACTION TO REALIZE**

**The closing date for call for proposals is 28/02/2019 until 17:00 (DD/MM/YYYY; Current local time in Paris, France)**

**Project status :Submitting**

Your application will automatically be considered submitted if all the following conditions are met :

- the scientific document has been submitted
- the grant amount requested for the project is non-zero at the closing of the call for proposals

Only information entered on the submission website by the call for proposals closing date will be considered.

An electronic confirmation will be sent to the coordinator on the call for proposals closing date.

Coordinators are asked to lock their projects by the closing date.

The project may be unlocked by the coordinator prior to the closing date if additional changes are necessary.

Lock proposal



# ELECTRONIC PROPOSAL SUBMISSION SYSTEM

The closing date for call for proposals is 28/02/2019 until 17:00 (DD/MM/YYYY; Current local time in Paris, France)

## Project status :Submitting

Your application will automatically be considered submitted if all the following conditions are met :

- the scientific document has been submitted
- the grant amount requested for the project is non-zero at the closing of the call for proposals

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An electronic confirmation will be sent to the coordinator on the call for proposals closing date.

Coordinators are asked to lock their projects by the closing date.

The project may be unlocked by the coordinator prior to the closing date if additional changes are necessary.

Lock proposal

## Checking fields

Please note that the submission platform is unable to check that the information you have entered matches the eligibility criteria laid out in the text of the call for proposals.

Please be aware of the following alerts:

- **In red** : This condition must be fulfilled for your proposition to be complete
- **In orange** : Information about the project or partner that should be filled or corrected

Proposal :

- **No scientific document has been uploaded**
- **The aid requested under the project must be filled**
- **The "continuation of previous funded project?" field is empty**
- **The abstract in French is empty**
- **The abstract in English is empty**
- **No principal research theme has been entered for your project**

## Administrative and financial document of the project

Generate