

La presentazione della domanda progettuale: informazioni e consigli

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1 febbraio 2023



PRIMA
INFO-DAY
1 FEBBRAIO 2023
online dalle ore 11.30

primaitaly.it



Cluster 6 - Food, Bioeconomy, Natural Resources, Agriculture and Environment

WP2023 -24 aperto, Scadenze marzo/aprile 2023

European Partnerships

EIT Food

CO-Funded Partnership

Rescuing biodiversity to safeguard life on Earth	2021-2022
A climate neutral, sustainable and productive Blue Economy	2021-2022
European Partnership Water Security for the Planet (Water4All)	2021-2022
Accelerating farming systems transition: agroecology living labs and research infrastructures	2023-2024
Animal health: fighting infectious diseases	2023-2024
Environmental observations for a sustainable EU agriculture	2023-2024
Safe and sustainable food systems for people, planet and climate	2023-2024

Opening Jan23-Deadline: **20 Sep 2023**
topic: **11**
Budget: **87,7** mln €

Opening: Jan23-Deadline: **20 Sep 2023**
topic: **9**
Budget: **126** mln €

Mission A Soil Deal for Europe

Mission Restore our Ocean and Waters



DOCUMENTI UTILI <https://prima-med.org/documents-reports/>

This page includes PRIMA reference documents grouped by categories and will be updated when needed. Just click on a document to



Celebrating the Mediterranean

[WHO WE ARE](#) ▾ [WHAT WE DO](#) ▾ [RESEARCH & INNOVATION](#) ▾ [JOIN OUR COMMUNITY](#) ▾ [MAGAZINE & MEDIA](#) ▾

[IF YOU NEED OLD DOCUMENTS YOU CAN CLICK HERE TO ACCESS THE ARCHIVE](#)

Strategic Research and Innovation Agenda (SRIA)

[Strategic Research and Innovation Agenda](#)

Annual Work Plans

[Annual Work Plan 2023](#)

PRIMA Model Grant Agreement (MGA)

[Multi-beneficiary Model Grant Agreement](#)

[Annotated Model Grant Agreement](#)

Evaluation process description

[Evaluation process description](#)

Guidance (Section 1)

[Electronic-submission-system-Handbook.pdf](#)

[Call Text – PRIMA Section 1 Nexus](#)

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[Call Text – PRIMA Section 1 Farming Systems](#)

[Guidelines for Applicants Section 1 RIA & IA](#)

Guidance (Section 2)

[Electronic-submission-system-Handbook.pdf](#)

[Guidelines for Applicants Section 2](#)

[National Regulations](#)



DOCUMENTI UTILI <https://prima-med.org/documents-reports/>

Evaluation process description



PROGRAMME FOR RESEARCH AND INNOVATION
IN THE MEDITERRANEAN AREA



Evaluation process Celebrating the Mediterranean

WHO WE ARE ▾

WHAT WE DO ▾

RESEARCH & INNOVATION ▾

JOIN OUR COMMUNITY ▾

MAGAZINE & MEDIA ▾

Guidelines for Applicants Section 2

Call Text PRIMA Section 2 2022 Multi-Topic

Templates & forms

[PRIMA-Pre-proposal-Template-PART-I-RIA-and-IA](#)

[PRIMA-Pre-proposal-Template-PART-II-RIA-and-IA](#)

[PRIMA WEFEX NEXUS Award RoC](#)


[PRIMA WEFEX NEXUS Award – template – I](#)

[PRIMA WEFEX NEXUS Award- template – II](#)

PRIMA Appeals procedure

[PRIMA Appeals procedure](#)

PRIMA Call-2023 Guidelines for Applicants Section 1-RIA&IA



Guidelines for Applicants

PRIMA Call-2023-Section 1 RIA & IA (Two Stage Submission)

PRIMA - Partnership for Research and Innovation in the Mediterranean Area

Version 1.0



The PRIMA programme is supported and funded under Horizon 2020, the Framework European Union's Programme for Research and Innovation

SUBMISSION INFORMATION

Stage 1 Pre-proposals
Deadline for Submission: 22/03/2023, 17:00 Barcelona Time
Documents for Stage-1:

- ✓ Administrative and financial data, the full cost and requested amount per partner (to be filled directly on the ESS)
- ✓ PART I: Administrative data (template to be uploaded as pdf on the ESS)
- ✓ Scientific document- pre proposal (Part II, to be uploaded as pdf on the ESS)

Stage-2 Full proposals
Deadline for Submission: 06/09/2023 17:00 Barcelona Time
Documents for stage 2:



- ✓ Administrative and financial data, the full cost and requested amount per partner (to be checked directly on the ESS)
- ✓ PART I: Administrative data (template to be uploaded as pdf on the ESS, as an annex)
- ✓ PART II: Detailed Scientific document – full proposal (template to be uploaded as pdf on the ESS)
- ✓ Detailed budget (template to be uploaded as an Excel file in the ESS)

One month before the deadline for submission, the Electronic Submission System link will be announced on the PRIMA web page in the section corresponding to the call.

Download all templates and reference documents from <https://prima-med.org/documents-reports/>

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PRIMA RIA & IA Call-Proposals Template – PART I
Version 1.0 – 5 February 2020

Important information on how to fill in and submit this template

This template is to be used at the 1st stage of a two-stage submission procedure. Please fill it in, convert it to PDF format and upload it to the Electronic Submission System.

Administrative and financial data also need to be inserted manually in the Electronic Submission System, as described in the Guidelines for Applicants and the Electronic Submission System Handbook.

Remember that you shall also upload *PART II – Scientific document* as a separate document in PDF format.

The structure of this template must be followed when preparing your proposal.

Please delete the information above before submitting your proposal

PRIMA Pre-proposal Template

(1st stage of a two-stage submission procedure)

Research and Innovation Actions (RIA)
Innovation Actions (IA)

Administrative Form (Part I)

PRIMA Pre-proposal Template

(1st stage of a two-stage submission procedure)

Research and Innovation Actions (RIA)
Innovation Actions (IA)

Scientific Document (Part II)

Title of Proposal

Acronym

- The consortium members are listed in Part I of the proposal (administrative forms). A summary list should also be provided in the table below.

List of participants

Participant No *	PI name	Organisation	Country
1 (Coordinator)			
2 Partner 1			
3 Partner 2			
4 Partner 3			

- One PI per team/lab or institution. Add as many lines as you would need.

1. Excellence



Sottomissione in due stage – Section I

🏠 The calls will follow a two-stage evaluation procedure.

- First Stage:

- Part II Scientific pre-proposal (10 pages)
- Part I for administrative data,
- Deadline 22/03/2023, 17:00 Barcelona Time

- Second Stage

- Part II Scientific pre-proposal (50 pages)
- Part I for administrative data,
- Deadline 06/09/2023, 17:00 Barcelona Time

1 Thematic Area 1-Water management:

Topic 1.1.1-2023 (IA) Integrated adaptive wastewater management plans in the Mediterranean region.

2 Thematic Area 2-Farming systems:

Topic 1.2.1-2023 (IA) Actions to restore and return degraded lands in the Mediterranean region into productive agroecosystems.

3 Thematic Area 3-Food value chain:

Topic 1.3.1-2023 (RIA) Increasing agri-food supply chain (cereal) resilience in the MENA region.

4 WEF E Nexus theme

Topic 1.4.1-2023 (IA) Accelerate adaptation and mitigation to climate change in the Mediterranean region by deploying WEF E nexus solutions.



Guidelines for Applicants

PRIMA Call-2023- Section 2

funded by Participant States

(Two-Stage Submission)

Partnership for Research and Innovation in the
Mediterranean Area

Version 1.0
23.01.2023



SUBMISSION INFORMATION

Stage 1 Pre-proposals

Deadline for Submission 29 March, 2023
(17:00h CET)

Documents for Stage-1:

- Administrative and financial data, the full cost and requested amount per partner (to be filled directly on the ESS)
- PART I: Administrative data (template to be uploaded as pdf on the ESS)
- Scientific document- pre proposal (Part II, to be uploaded as pdf on the ESS)

Stage 2 Full proposals

Deadline for Submission 13 September, 2023
(17:00h CET)

Documents for stage 2:

- Administrative and financial data, the full cost and requested amount per partner (to be checked directly on the ESS)
- PART I: Administrative data (template to be uploaded as pdf on the ESS, (as an annex))
- PART II: Detailed Scientific document – full proposal (template to be uploaded as pdf on the ESS)
- Detailed budget (template to be uploaded as an Excel file in the ESS)

One month before the deadline for submission, the Electronic Submission System link will be announced on the PRIMA web page in the section corresponding to the call.

Download the templates from www.prima-med.org

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(1st stage of a two-stage submission procedure)

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Innovation Actions (IA)

Administrative Form (Part I)

PRIMA Pre-proposal Template

(1st stage of a two-stage submission procedure)

Research and Innovation Actions (RIA)
Innovation Actions (IA)

Scientific Document (Part II)

Title of Proposal

Acronym

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1 (Coordinator)			
2 Partner 1			
3 Partner 2			
4 Partner 3			

- One PI per team/lab or institution. Add as many lines as you would need.

1. Excellence



Sottomissione in due stage – Section II

🏠 The calls will follow a two-stage evaluation procedure.

- **First Stage:**

- Part II Scientific pre-proposal (10 pages)
- Part I for administrative data,
- Deadline 29/03/2023, 17:00 Barcelona Time

- **Second Stage**

- Part II Scientific pre-proposal (50 pages)
- Part I for administrative data,
- Deadline 13/09/2023, 17:00 Barcelona Time

1 Thematic Area 1-Water Management:

Topic 2.1.1-2023 (RIA^{*3}) New governance models to define best practices for sustainable water management and conflict mitigation.

2 Thematic Area 2-Farming Systems:

Topic 2.2.1 (RIA⁴) A step toward carbon-neutral farms: coupling renewable energy sources with circular farming systems.

3 Thematic Area 3-Food Value Chain:

Topic 2.3.1-2023 (RIA⁵) Assessing novel antimicrobial food packaging and coating materials to reduce food waste to improve safety in the Mediterranean food supply chain.



PARTE A – Form amministrativa

PRIMA RIA & IA Pre-Proposal Template – PART 1
Version 1.0 – 5 February 2020

Important information on how to fill in and submit this template

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Remember that you shall also upload **PART II – Scientific document** as a separate document in PDF format.

The structure of this template must be followed when preparing your proposal.

Please delete the information above before submitting your proposal

PRIMA Pre-proposal Template
(1st stage of a two-stage submission procedure)

Research and Innovation Actions (RIA)
Innovation Actions (IA)

Administrative Form (Part I)

PRIMA RIA & IA Pre-Proposal Template – PART 1
Version 1.0 – 5 February 2020

Title of Proposal			
Acronym			

1. Administrative data of participant organisations

Participant No *	PI name	Organisation	Country
1 (Coordinator)			
2 Partner 1			
3 Partner 2			
4 Partner 3			

* One PI per team/lab or institution. Add as many lines as you would need.

2. General information of the pre-proposal

Section	
Call	
Topic	
Type of action	
Duration in months	Estimated duration of the project in full months.
Free keywords	Enter any words you think give extra detail of the scope of your proposal (max 200 characters with spaces)
Abstract	Short summary (max 4,000 characters, with spaces) in clearly explain: • the objectives of the proposal • how they will be achieved • their relevance to the specific call and topic against which the proposal is submitted

Will be used as the short description of the proposal in the evaluation process and in communications with the programme management committees and other interested parties
• Do not include any confidential information.
• Use plain typed text, avoiding formulae and other special characters.

Has this proposal (or a very similar one) been submitted in the past 2 years in response to a call for proposals under Horizon 2020, PRIMA or any other EU programme(s)?

Yes No

PRIMA RIA & IA Pre-Proposal Template – PART 1
Version 1.0 – 5 February 2020

Declarations

1) The coordinator declares to have the explicit consent of all applicants on their participation and on the content of this proposal.	=
2) The information contained in this proposal is correct and complete.	=
3) This proposal complies with ethical principles (including the highest standards of research integrity — as set out, for instance, in the European Code of Conduct for Research Integrity) — and including, in particular, avoiding fabrication, falsification, plagiarism or other research misconduct.	=

The coordinator confirms:

- to have carried out the self-check of the financial capacity of the organisation on https://ec.europa.eu/research/participants/docs/h2020-funding-guides/guidance-checking-financial-capacity register an organisation financial capacity check on him or to be covered by a financial viability check in an EU project for the last closed financial year. Where the result was "weak" or "insufficient", the coordinator confirms being aware of the measures that may be imposed in accordance with the H2020 Grants Manual (Chapter on Financial capacity check); or	=
- is exempt from the financial capacity check being a public body including international organisations, higher or secondary education establishment or a legal entity, whose viability is guaranteed by a Member State or associated country, as defined in the H2020 Grants Manual (Chapter on Financial capacity check); or	=
- is sole participant in the proposal, is exempt from the financial capacity check.	=

The coordinator hereby declares that each applicant has confirmed:

- they are fully eligible in accordance with the criteria set out in the specific call for proposals, and	=
- they have the financial and operational capacity to carry out the proposed action.	=

The coordinator is only responsible for the correctness of the information relating to his/her own organisation. Each applicant remains responsible for the correctness of the information related to himself and declared above. Where the proposal is to be retained for EU funding, the coordinator and each beneficiary applicant will be required to present a formal declaration in this respect.

According to Article 131 of the Financial Regulation of 23 October 2012 on the financial rules applicable to the general budget of the Union (Official Journal L 298 of 26.10.2012, p. 1) and Article 145 of its Rules of Application (Official Journal L 302, 31.12.2012, p. 1) applicants must justify non-compliance with administrative and financial penalties under certain conditions.

Personal data protection

The submission of your grant application will involve the collection and processing of personal data (such as your name, address and CV) on the French National Research Agency evaluation and submission system (ANR). The PRIMA Foundation informs that in accordance with the French Law "Informatique et Libertés" of the 6th of January 1978 as amended and European regulation for GDPR 2016/679, applicants have the right to access and modify their personal information. As such, they can access their own profile and modify it at any time. In addition, they have the right to exercise their rights by sending the "Correspondent information on them" of the ANR. Unless indicated otherwise, your replies to the questions in this form and any personal data requested are required to assess your grant application in accordance with the specifications of the call for proposals and will be processed solely for that purpose.

PRIMA RIA & IA Pre-Proposal Template – PART 1
Version 1.0 – 5 February 2020

3. General budget

Total amount requested to PRIMA / €:

PARTE B - Proposta scientifica

Important information on how to submit your pre-proposal

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2. Fill in the **Administrative Form (PART I)** and convert it to PDF format before uploading it to the Electronic Submission System as an **ANNEX**.
3. Fill in the **Scientific Document (PART II)** and convert it to PDF format before uploading it to the Electronic Submission System. The structure of the pre-proposal must correspond to the requirements specified under each section of this template.

This template (Scientific Document - PART II) is to be used at the 1st stage of a two-stage submission procedure. The structure of this template must be followed when preparing your proposal. It has been designed to ensure that the important aspects of your planned work are presented in a way that will enable the experts to make an effective assessment against the evaluation criteria. Sections 1 and 2 each correspond to an evaluation criterion.

Please be aware that proposals will be evaluated as they were submitted, either than on their potential if certain changes were to be made. This means that only proposals that successfully address all the required aspects will have a chance of being funded. There will be no possibility for significant changes to content, budget and consortium composition during grant preparation.

Page limit: The title page, list of participants and all the sections (1 and 2) together should not be longer than 10 pages. All tables, figures, references and any other element pertaining to these sections must be included as an integral part of these sections and are thus counted against this page limit.

The page limit will be applied automatically; therefore, you must remove this instruction page before submitting.

If you attempt to upload a proposal longer than the specified limit, it will be automatically rejected by the Electronic Submission System. The proposal is a self-contained document. Experts will be instructed to ignore hyperlinks to information that is specifically designed to expand the proposal, thus circumventing the page limit.

Please, **do not consider the page limit as a target!** It is in your interest to keep your text as concise as possible, since experts rarely view unnecessarily long proposals in a positive light.

The following **formatting conditions** apply:

- The reference font for the body text of PRIMA proposals is Times New Roman (Windows platforms), Times/Times New Roman (Apple platforms) or Nimbus Roman No 9 L (Linux distributions).
- The use of a different font for the body text is not advised and is subject to the cumulative conditions that the font is legible and that its use does not significantly distort the representation of the proposal in number of pages compared to using the reference font (for example with a view to bypass the page limit).
- The minimum font size allowed is 11 points. Standard character spacing and a minimum of single line spacing is to be used.
- Text elements other than the body text, such as headers, foot/ end notes, captions, formula's, may deviate, but must be legible.
- The page size is A4, and all margins (top, bottom, left, right) should be at least 15 mm (not including any footers or headers).

Please delete the information above before submitting your proposal.

PRIMA Pre-proposal Template (1st stage of a two-stage submission procedure)

Research and Innovation Actions (RIA) Innovation Actions (IA)

Scientific Document (Part II)

Title of Proposal
Acronym

- The consortium members are listed in Part I of the proposal (administrative forms). A summary list should also be provided in the table below.

List of participants

Participant No *	PI name	Organisation	Country
1 (Coordinator)			
2 Partner 1			
3 Partner 2			
4 Partner 3			

- One PI per team/lab or institution. Add as many lines as you would need.

1. Excellence

Your proposal must address a work programme topic for this call for proposals.

1 This section of your proposal will be assessed only to the extent that it is relevant to that topic.

1.1 Objectives

- Describe the overall and specific objectives for the project¹, which should be clear, measurable, realistic and achievable within the duration of the project. Objectives should be consistent with the expected exploitation and impact of the project (see section 2).

¹ The term "project" used in this template equates to an "action" in certain other Horizon 2020 documentation.

1.2 Relation to call and topic

- Indicate the call and topic to which your proposal relates, and explain how your proposal addresses the specific challenge and scope.

1.3 Concept and methodology

(a) Concept

- Describe and explain the overall concept underpinning the project. Describe the main ideas, models or assumptions involved. Identify any inter-disciplinary considerations and, where relevant, use of stakeholder knowledge. Where relevant, include measures taken for public/societal engagement on issues related to the project.
- Describe the positioning of the project e.g. where it is situated in the spectrum from 'idea to application', or from 'lab to market'. Refer to Technology Readiness Levels where relevant (Check PRIMA Annual Work Plan to know more about Technology Readiness Levels).
- Describe any national or international research and innovation activities which will be linked with the project, especially where the outputs from these will feed into the project.

(b) Methodology

- Describe and explain the overall methodology, distinguishing, as appropriate, activities indicated in the relevant section of the work programme, e.g. for research, demonstration, piloting, first market replication, etc.
- Where relevant, describe how the gender dimension, i.e. sex and/or gender analysis is taken into account in the project's content.

Please note that this question does not refer to gender balance in the teams in charge of carrying out the project but to the content of the planned research and innovation activities. Sex and gender analysis refers to biological characteristics and socio-cultural factors respectively. For guidance on methods of sex / gender analysis and the issues to be taken into account, please refer to: http://ec.europa.eu/research/index.cfm?event=conferences/index_es/61767-3200

1.4 Ambition

- Describe the advance your proposal would provide beyond the state-of-the-art, and the extent to which the proposed work is ambitious.
- Describe the innovation potential (e.g. ground-breaking objectives, novel concepts and approaches, new products, services or business and organisational models) which the proposal

represents. Where relevant, refer to products and services already available on the market. Please refer to the results of any patent search carried out.

2. Impact

2.1 Expected impacts

- Please be specific, and provide only information that applies to the proposal and its objectives. Wherever possible, use quantified indicators and targets.
- Describe how your project will contribute to the expected impacts mentioned in the work programme, under the relevant topic.



1. Excellence

- 1.1 Objectives
- 1.2 Relation to call and/or topic
- 1.3 Concept and methodology
 - (a) Concept
 - (b) Methodology
- 1.4 Ambition

**Pre Proposal
STAGE 1
10 pages**

2. Impact

- 2.1 Expected impacts
- 2.2 Measures to maximise impact
 - a) Dissemination and exploitation of results
 - b) Communication activities

**Full Proposal
STAGE 2
50 pages**

3. Implementation

- 3.1 Work plan — Work packages, deliverables
- 3.2 Management structure, milestones and procedures
- 3.3 Consortium as a whole
- 3.4 Resources to be committed

4. Members of the consortium

- 4.1. Participants (applicants)
- 4.2. Third parties involved in the project (including use of third party resources)

5. Ethics and Security



INFORMAZIONI GENERALI

- 🏷️ Rispettare i limiti di pagina e le regole di formattazione
- 🏷️ Rispettare le scadenze nella sottomissione
- 🏷️ Proposta in inglese
- 🏷️ Attenzione ai massimali di richiesta contributo previsti dal topic/bando
- 🏷️ Tra primo e secondo stage **NO** modifiche ammesse in:
 - consortium composition (Organizations, Coordinator and PIs),
 - budget and
 - scientific objectives.
- 🏷️ Attenzione alla lista dei paesi eleggibili → ≠ H2020/HE → ≠ dalla call 2022
- 🏷️ **For section 1**, the PI can submit more than one proposal as coordinator but in case that more than one proposal is selected for funding, the coordinator will have to choose one project to be funded and withdraw the others (one funding per year). The PI can be partner in other projects. **For Section 2**, the PI cannot be a coordinator in both Section 1 & Section 2 of the same year, but can be a partner in other proposals in both Sections, with an eligibility condition that proposals must be different in terms of objectives, methodology and consortium composition.



CRITERI DI VALUTAZIONE

Stage I:

- Valore soglia per ogni criterio: 4.
- Valore soglia complessivo: 8 -8.5

Score description for the evaluation criteria (half point scores may be given)		
0	Weak	The proposal fails to address the criterion under examination or cannot be judged due to missing or incomplete information.
1	Poor	The criterion is addressed in an inadequate manner, or there are serious inherent weaknesses.
2	Fair	While the proposal broadly addresses the criterion, there are significant weaknesses.
3	Good	The proposal addresses the criterion well, although improvements would be necessary.
4	Very Good	The proposal addresses the criterion very well, although certain improvements are still possible.
5	Excellent	The proposal successfully addresses all relevant aspects of the criterion in question. Any shortcomings are minor.

Type of Action	Excellence*	Impact*	Quality and efficiency of the implementation (only for stage 2)
Research & Innovation Activities (RIAs) and Innovation Actions (IAs)	<p>The following aspects will be taken into account, to the extent that the proposed work corresponds to the topic description in the work plan.</p> <p>Fit with the scope and objectives of the PRIMA programme and the call topic description;</p> <p>Clarity and pertinence of the objectives;</p> <p>Soundness of the concept, and credibility of the proposed methodology;</p> <p>Extent that the proposed work is beyond the state of the art, and demonstrates innovation potential (e.g. ground-breaking objectives, novel concepts and approaches, new products, services or business and organisational models)</p> <p>Appropriate consideration of interdisciplinary approaches and, where relevant, use of stakeholder knowledge and gender dimension in research and innovation content.</p>	<p>The following aspects will be taken into account:</p> <p>The extent to which the outputs of the project would contribute to one or several of the expected impacts mentioned in the work plan under the relevant topic.</p> <p>-Scores of the proposals will not depend on the number of expected impacts covered. -Any substantial impacts not mentioned in the work plan, that would enhance innovation capacity, create new market opportunities, strengthen competitiveness and growth of companies, address issues related to climate change or the environment, or bring other important benefits for society; -Quality of the proposed measures to: -Exploit and disseminate the project results (including management of IPR), and to manage research data where relevant. -Communicate the project activities to different target audiences.</p>	<p>The following aspects will be taken into account:</p> <p>Quality and effectiveness of the work plan, including extent to which the resources assigned to work packages are in line with their objectives and deliverables;</p> <p>Appropriateness of the management structures and procedures, including risk and innovation management;</p> <p>Complementarity of the participants and extent to which the consortium as whole brings together the necessary expertise;</p> <p>Appropriateness of the allocation of tasks, ensuring that all participants have a valid role and adequate resources in the project to fulfil that role.</p>



PARTE B - Proposta scientifica

PRIMA RIA & IA Template - PART II
Version 1.0 - 3 February 2020

Important information on how to submit your pre-proposal

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PRIMA RIA & IA Template - PART II
Version 1.0 - 3 February 2020

PRIMA Pre-proposal Template
(1st stage of a two-stage submission procedure)

**Research and Innovation Actions (RIA)
Innovation Actions (IA)**

Scientific Document (Part II)

Title of Proposal

Acronym

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- One PI per team/lab or institution. Add as many lines as you would need.

1. Excellence

Your proposal must address a work programme topic for this call for proposals.

1.1 Objectives

- Describe the overall and specific objectives for the project¹, which should be clear, measurable, realistic and achievable within the duration of the project. Objectives should be consistent with the expected exploitation and impact of the project (see section 2).

¹ The term "project" used in this template equates to an "action" in certain other Horizon 2020 documentation.

PRIMA RIA & IA Template - PART II
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1.2 Relation to call and topic

- Indicate the call and topic to which your proposal relates, and explain how your proposal addresses the specific challenge and scope.

1.3 Concept and methodology

(a) Concept

- Describe and explain the overall concept underpinning the project. Describe the main ideas, models or assumptions involved. Identify any inter-disciplinary considerations and, where relevant, use of stakeholder knowledge. Where relevant, include measures taken for public/societal engagement on issues related to the project.
- Describe the positioning of the project e.g. where it is situated in the spectrum from 'idea to application', or from 'lab to market'. Refer to Technology Readiness Levels where relevant (Check PRIMA Annual Work Plan to know more about Technology Readiness Levels).
- Describe any national or international research and innovation activities which will be linked with the project, especially where the outputs from these will feed into the project.

(b) Methodology

- Describe and explain the overall methodology, distinguishing, as appropriate, activities indicated in the relevant section of the work programme, e.g. for research, demonstration, piloting, first market replication, etc.
- Where relevant, describe how the gender dimension, i.e. sex and/or gender analysis is taken into account in the project's content.

Please note that this question does not refer to gender balance in the teams in charge of carrying out the project but to the content of the planned research and innovation activities. Sex and gender analysis refers to biological characteristics and socio-cultural factors respectively. For guidance on methods of sex / gender analysis and the issues to be taken into account, please refer to: http://ec.europa.eu/research/index.cfm?event=conferences/index_es/61767-32000

1.4 Ambition

- Describe the advance your proposal would provide beyond the state-of-the-art, and the extent to which the proposed work is ambitious.
- Describe the innovation potential (e.g. ground-breaking objectives, novel concepts and approaches, new products, services or business and organisational models) which the proposal

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represents. Where relevant, refer to products and services already available on the market. Please refer to the results of any patent search carried out.

2. Impact

2.1 Expected impacts

- Please be specific, and provide only information that applies to the proposal and its objectives. Wherever possible, use quantified indicators and targets.
- Describe how your project will contribute to the expected impacts mentioned in the work programme, under the relevant topic.

RIA/IA

MAIN SECTIONS

1. Excellence

- 1.1 Objectives
- 1.2 Relation to call and/or topic
- 1.3 Concept and methodology
 - (a) Concept
 - (b) Methodology
- 1.4 Ambition

Pre Proposal
STAGE 1
10 pages

2. Impact

- 2.1 Expected impacts
- 2.2 Measures to maximise impact
 - a) Dissemination and exploitation of results
 - b) Communication activities

Full Proposal
STAGE 2
50 pages

3. Implementation

- 3.1 Work plan — Work packages, deliverables
- 3.2 Management structure, milestones and procedures
- 3.3 Consortium as a whole
- 3.4 Resources to be committed

4. Members of the consortium

- 4.1. Participants (applicants)
- 4.2. Third parties involved in the project (including use of third party resources)

5. Ethics and Security

PRIMA PRE-PROPOSAL SECTIONS

Section 1 - EXCELLENCE

1.1 Objectives: overall and specific objectives

- **S.M.A.R.T Objectives.**
- In **Bullets** (S01,S02...), present the overall/general objective(s) of the project.
- Be **PRECISE** and **SPECIFIC**.
- Avoid too ambitious goals, over estimations.
- Read & **Reflect** on the call text.
- Avoid too long narrative description, implementation steps, blablabla.....
- Define **Sites**/geographical coverage, **Stakeholders**/target groups, main deliverables...

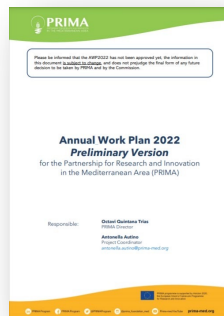


PRIMA PRE-PROPOSAL SECTIONS

Section 1 - EXCELLENCE

1.2 Relation to call/ topic: *how your proposal addresses the challenge & scope*

- Reflection from the call text, again.
- Alignment with **PRIMA SRIA + CALL + TOPIC** (**SDGs** + **EU** relevant policies and strategies)
- You can use a tabular form, or any other format to summarize your points.
- **Relevance** to the particular demands of the **MEDA countries**, where the action will be organized, and the relevant sectors (including synergy with other initiatives, built on results of previous actions/projects)



PRIMA PRE-PROPOSAL SECTIONS

Section 1 – EXCELLENCE

1.3 Concept and methodology

(a) Concept: *main ideas, models, or assumptions*

- Explain the **Overall concept** underpinning the project.
- Identify **interdisciplinary** among **stakeholders’/PARTNERS’ knowledge & roles**.
- Include measures for **public/societal engagement**.
- **Positioning the project**, spectrum ‘idea 2 application’, ‘lab 2 market’.
- **Technology Readiness Levels** *Refer to the initial TRL + the final TRL and what type of deliverable (i.e. new device) would be resulted from the action/project.*
- Describe any national or international R&I activities which will be linked with the project (**synergy and complementarity**);



PRIMA PRE-PROPOSAL SECTIONS

Section 1 – EXCELLENCE

1.3 Concept and methodology

(b) Methodology: *overall methodology, activities* - *from objectives to results?*

- Describe **overall methodology** (applied approach – not detailed activities and steps)
- Present the **state-of-the-art** of the technologies used and its rational.
- **Present the logic behind the Workpackages structure, not the details.**
- Distinguishing, as appropriate, activities indicated in the relevant section of the work programme, e.g. for research, demonstration, piloting, first market replication, etc;
- Describe **gender dimension**, i.e. sex and/or gender analysis.

Please note that this question does not refer to gender balance in the teams in charge of carrying out the project but to the content of the planned research and innovation activities. For guidance on methods of sex / gender analysis and the issues to be taken into account, please refer to: http://ec.europa.eu/research/swafs/gendered-innovations/index_en.cfm?pg=home



PRIMA PRE-PROPOSAL SECTIONS

Section 1 – EXCELLENCE

1.4 Ambition: *beyond the state-of-the-art*

- What the proposed project would advance/go beyond the state-of-the-art, and the extent the proposed work is ambitious (**Novelty** of your project and added values).
- Describe the **Innovation Potential** (e.g. ground-breaking objectives, novel concepts and approaches, new products, services or business and organisational models). Where relevant, refer to products and services already available on the market. Please refer to the results of any patent search carried out.
- why you choose this/these technologies, **advantages over alternatives** in the market.
- In brief, also describe the **nature and size of the tackled market**.



PRIMA PRE-PROPOSAL SECTIONS

Section 2 – IMPACT

2.1 Expected impacts: *expected impacts mentioned in the work programme*

- Be CLEAR and SPECIFIC to your proposed project and its objectives, avoid general terms.
- **USE QUANTIFIED KPIS AND TARGETS/VALUES, Means of VERIFYING/MEASURING.**
- **Classify Impacts:** Social, Economic, Environment, Political, Technological advancement.
- Define **TARGET GROUPS** and **BENEFICIARIES** (i.e. small farmers, organic food market...) and the geographical coverage (involved countries).
- Describe how your project will contribute to each of the expected impacts mentioned in the PRIMA AWP, (**Topic: Expected Impact**).
- Do not forget the **Cross-cutting areas** (i.e. ICT revolution, gender issue,....)
- Refer to PRIMA **SRIA**

Stage 1- Pre Proposal (Excellence)
 Stage 2 – Full Proposal (Implementation)

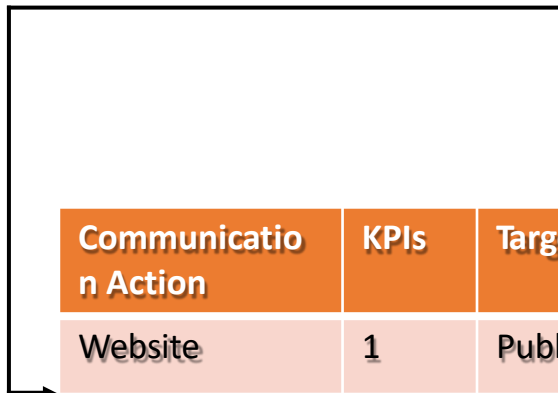
PRIMA Topic Challenges & Scope	Project Response
Call Challenge	
PRIMA SRIA Objective	
Topic Scope	



Technology	Initial TRL	Developed Solution	Final TRL
Technology 1	3	New Tech.1	6
Technology 2	3	New Tech.2	7
Technology 3	4	New Tech.3	6



[Target Group 1]	
[Final Beneficiary 1]	
[Target Group 3]	



Communication Action	KPIs	Target Audiences
Website	1	Public
Leaflets	1000	Scientific communities in...
Workshops	4	Smallholders in....

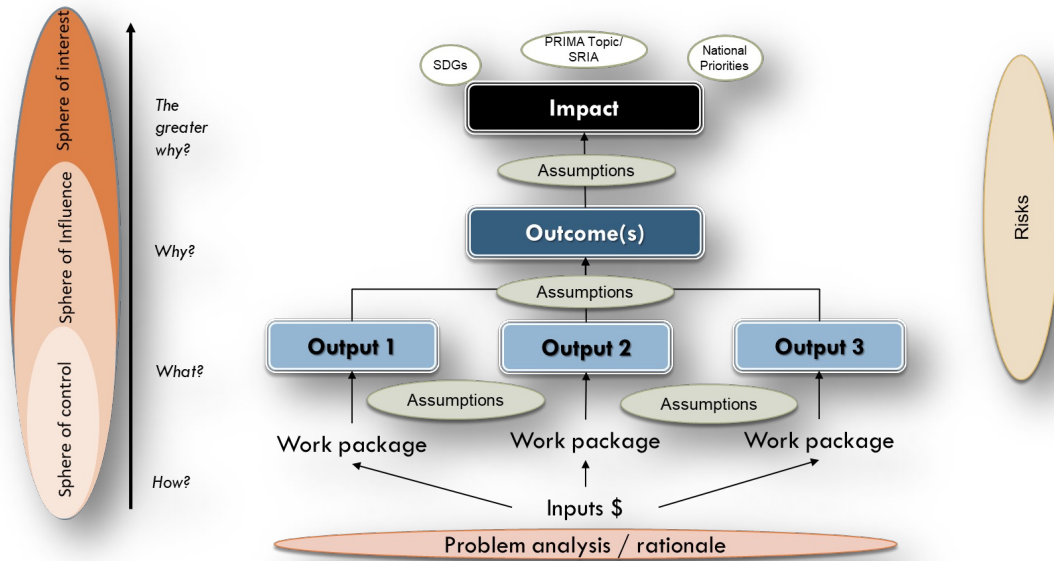


WP Title	Start Date	End Date	Resp. Partner	Deliverables
WP1...	M1	M5	P1	D1.1....
WP2...	M3	M10	P2	D2.2....
WPn....	M23	M36	P1	Dn.1....

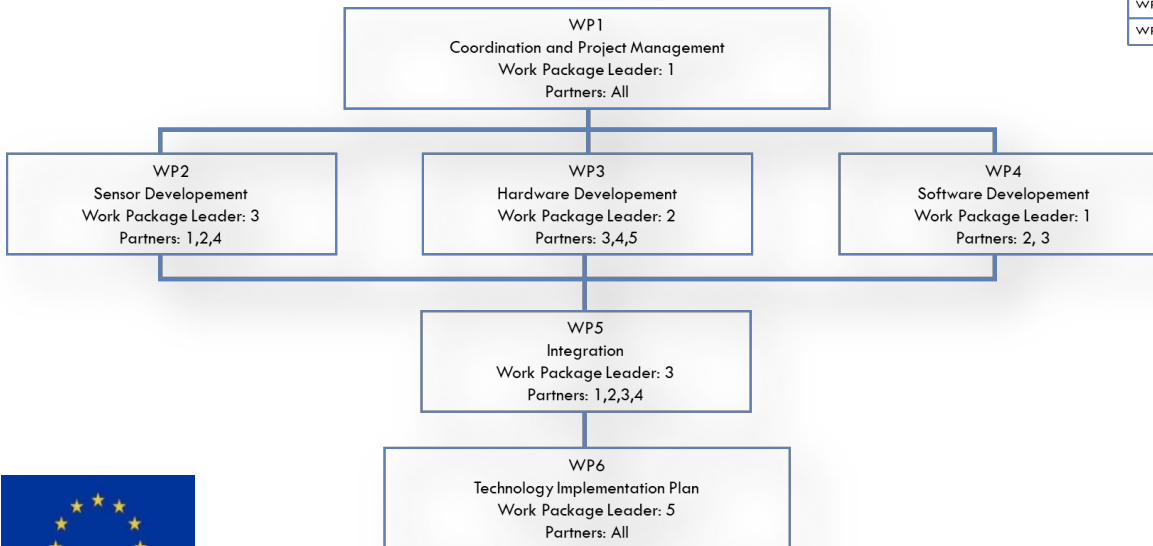
For demonstration purpose only. Not part of the PRIMA official template



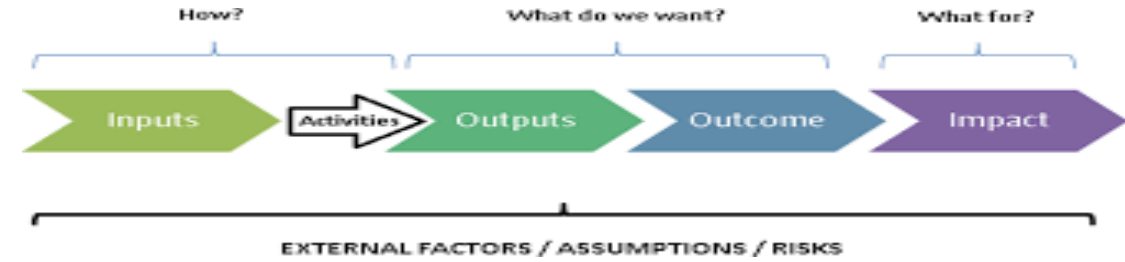
Theory of Change



PERT Diagram



Impact Pathway



Gantt Chart

Work Package Name	2020					2021					2022									
	06	07	08	09	10	01	02	03	04	05	06	07	08	09	10	01	02	03	04	05
WP1: Co-ordination and Project Management	[Gantt bar]																			
WP2: Dissemination and Exploitation	[Gantt bar]																			
WP3: Assessment and Evaluation	[Gantt bar]																			
WP1.1:	[Gantt bar]																			
WP1.2:	[Gantt bar]																			
WP2.1:	[Gantt bar]																			
WP2.2:	[Gantt bar]																			
WP2.3:	[Gantt bar]																			
WP2.4:	[Gantt bar]																			
WP3:	[Gantt bar]																			
WP4:	[Gantt bar]																			
Milestones Deliverables	D01 M1					M2 D121 D122 D123 M3					M4 M5 D211 D221 D231 D241 D311 D321 D331					M6 M7 D411 D421 D431 D441				

BMC



GENERAL REMARKS— PRE PROPOSAL

- Two Sections → Equal Scoring → **Equal Attention.**
- Only **10** pages, use it **precisely** and concisely.
- Don't waste space on the implementation/details.
- **Quantify**, Quantify, Quantify, Quantify ...
- Use tables, figures, and diagrams, but not extensively.
- Present dissemination, communication, and exploitation plan, *in brief*.
- Show **INTERDISCIPLINARY** of **PARTNERS**, stakeholders, end users...
- Show the **NOVELTY** (process, solution, methodology, presentation).
- **NETWORKING** and **SYNERGY**



EXCELLENCE

(max. score /5)

- **Fit with the Scope** and objectives of the PRIMA programme, the call topic, SRIA...;
- Importance, **Relevance**/pertinence, and clarity of **the Objectives**;
- Soundness of **the Concept** and credibility of the proposed **Approach/Methodology**.
- Extent that the proposed work is beyond the **State of the art**, and demonstrates **Innovation Potential**.
- Appropriate consideration of **Interdisciplinary approaches** and, where relevant, use of **Stakeholder Knowledge**.



IMPACT *(max. score /5)*

- The extent to which the **Outputs** of the project would contribute to several of the **expected impacts mentioned in the AWP** (*Scores of the proposals will not depend on the number of expected impacts covered*).
- Mention **Impacts not mentioned in the work plan**, (*enhance innovation capacity, create new market opportunities, strengthen competitiveness and growth of companies, address issues related to climate change or the environment, or bring other important benefits for society*).
- Quality of the proposed measures to: **Exploit and disseminate the project results** (incl. IPR management, Data management), **Communication of the results**.



GENERAL ADVICES!!

- Keep the **title**/ acronym of the project SIMPLE, CATCHY
- Avoid TOO GENERAL BACKGROUND
- Be **CONCISE** and write specifically about your project proposal
- Register on the platform and update information regularly;
- Own **check-list** table;
- Read the **Guidelines**, and the **Call text** carefully;
- Provide ALL the information requested;
- Check the PRIMA website regularly for updates/modifications (e.g. deadline extension).



TECHNICAL ADVICES!!

- ✓ Engage external **Stakeholders/end-users** + **Communication** tools and activities.
- ✓ **Relevance** of your Project to PRIMA SRIA, PRIMA Call, PRIMA Topic, EU Regulations.
- ✓ **Justify**: applied technologies, sites and locations, partners...
- ✓ Check **Numbering** and **Consistency**: partners' order, deliverables, WPs, tasks...
- ✓ **Invent** tools, diagrams, charts, instruments to present your idea.
- ✓ Measurable **KPIs**, Quantify activities, deliverables, outputs.
- ✓ **Polish** and **clear** your proposal to be more appealed (not so colorful, not black & white).
- ✓ Contact Your **National Contact Point**.

PRIMA VIRTUAL INFODAY

19 January 2023

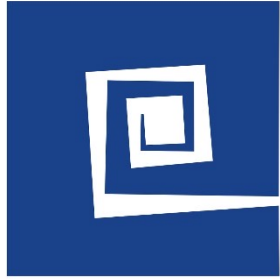
Headquarters of the Secretariat of the Union for the Mediterranean
Palau de Pedralbes
Barcelona

Presentations during the event:

1. Calls 2023 novelties and priorities
2. Water Management
3. Farming systems
4. Agri-Food Value Chain
5. Nexus WEFE
6. Section 2 Multi-topics
7. Submission and evaluation of proposals
8. How to Write a good proposal
9. Building Winning Consortium
10. Financial Budgeting
11. Grant Agreement



<https://prima-med.org/infodays/>



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GRAZIE!

Serena

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